

MIMER MEDICAL COLLEGE, TALEGAON (D)

MINUTES OF THE IQAC MEETINGS

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**MIMER MEDICAL COLLEGE, TALEGAON DABHADE**

**MINUTES OF MEETING OF IQAC HELD ON**

**29/6/2021.**

24<sup>th</sup> meeting of IQAC was held on 29/06/2021. It was chaired by Dr Suchitra Nagare.

**Following points were discussed**

1. Minutes of IQAC meeting held on 13/1/2021 were read and passed.
2. Feedback was given about
  - A) Cadaveric oath taken by 1<sup>st</sup> year students in department of anatomy on 2<sup>nd</sup> February 2021.
  - B) World cancer day was observed on 4<sup>th</sup> February 2021. Various activities like health talk were organized at Urban and Rural health centers
  - C) Department of community medicine organized online CME on "lifestyle and diabetes: Are you aware" on 5<sup>th</sup> February 2021. Total 238 delegates participated in it.
  - D) Multi diagnostic camp was conducted from 3<sup>rd</sup> February to 20<sup>th</sup> February on the occasion of birthday of founder president Dr. Vishwanath Karad. 9952 OPD patient and 1206 IPD patient benefited from the camp. Department of surgery conducted 148 surgeries, OBGY conducted 115 surgeries, ENT conducted 78 and Ophthalmology conducted 90 surgeries during the camp.
  - E) Faculty development program "Emotional well-being" was conducted on 25<sup>th</sup> Jan and 12<sup>th</sup> Feb by Dr. Derek D'Souza.
  - F) Blood donation camps were organized on 19<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> February 2021 – where 40, 25 and 15 units of blood were collected.
  - G) International Rhinoplasty workshop was organized on 26<sup>th</sup> and 27<sup>th</sup> February 2021 by department of ENT and Anaesthesia. 2 international faculty and 12 national faculties demonstrated live surgeries to 1000 delegates from all over the world who attended the workshop online.
  - H) Vit- D and bone density checkup camp was organized on 8<sup>th</sup> and 9<sup>th</sup> march 2021 on the occasion of women's day.
  - I) Residents as teacher's online workshop was conducted on 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> 19<sup>th</sup> march. Revised basics workshop was organized by MEU from 24<sup>th</sup> to 26<sup>th</sup> march 2021.
  - J) Adverse Drug Reaction (ADR) monitoring center of MIMER Medical College have been recognized
  - K) DOAJ Indexing done for MIMER Medical Journal

L) Institute has adopted Nanoli village as social responsibility. It consists of 197 families with 1000 population. Each student of 1st Year MBBS is allotted 1 family each for follow-up and coordination.

M) Covid-19 vaccination drive started from 27<sup>th</sup> Jan 2021.

N) 9 staff members of the institute were felicitated as Covid 19 warriors at World Health Parliament conducted on 24<sup>th</sup> Jan 2021 at MIT Pune

O) NAAC Workshop attended by 5 staff members.

2. It was discussed that more training programmes of 15 than more hours duration should be organized by the institute.

3. Department of Clinical Research and Incubation center should organize "clinical research series" for faculty as well as PG students

4. In order to make the feedback system strong following points were suggested

A) Alumni feedback form should be available on website.

B) Faculty in charge of I, II, III Major and III Minor should ensure to take feedback from students at the time of prelims.

C) Records of students who are employed at other institute/ hospitals should be obtained from student section regularly for the strong feedback system. Alumni

D) Reports of the activities should be maintained circular, brochure, photos, activity report, and certificates for the participants meticulously.

5.) It was suggested that Annual Planner of all cultural and sports events, outreach activities and extension activities should be made available at the start of every batch and displayed on the website

7) Essays can have photographs/ charts to give more impact.

8) Video recording and PPT of lectures should be available in the central library and website for easy access of students.

9) It was decided that institute should sponsor set of necessary books to deserving economically weak student every year.

10) All students should be involved in extensions activities organized on various health days.

11) More programmes should be organized to address cultural, social, religious, economic and regional diversity of the students.

12) Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



MINUTES OF MEETING OF IQAC HELD ON

13/1/2021

23<sup>rd</sup> meeting of IQAC was held on 13/01/2021. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting. Following points were discussed -

1. Minutes of IQAC meeting held on 16/10/2020 were read and passed.
2. Feedback was given about-
  - A) Reconstitution of various administrative committees.
  - B) Workshop "Trauma Care" was conducted by orthopedics department under the guidance of Dr.Shivanand.
  - C) Health camps were conducted by department of ENT between 2<sup>nd</sup> Nov to 6<sup>th</sup> Nov 2021 , bone density camp was conducted by Ortho department for more than 40 age group on 22<sup>nd</sup> Dec 2020 . Dept. of Paediatrics conducted Paediatric Endocrine camp for Hydrocell and Hernia on 29<sup>th</sup> Dec and 1<sup>st</sup> Jan 2021.
  - D) Internal assessment completed
  - E) It was decided that RTPCR should be compulsory for every indoor patient.
  - F) IEC got provisional approval from DGCI. Registration in process for clinical trials.23 research proposals were presented at the IEC meeting.
  - G) NMC guidelines to be strictly followed from 1st Feb 2021
  - H) Hospital software is being updated.
  - I) Dr.Deepa Nair will be CAP custodian for CAP to be held in June 2021.
  - J) Result of PG examination was 89% .Dr.Nivea from Dept of Ophthalmology got 3<sup>rd</sup> rank in the University with distinction. There are 23 admissions of PG this year.
  - K) Dr.Dilip Bhoge was awarded Corona Warrior Award (Posthumes) by IMA Talegaon.
  - L) .Dr.Shilpa Pratinidhi received copy right of 2 research proposals , Diet survey kit and nutrition related instruments.
  - M) Dr.Gayatri More and Dr.Darpan Maheshgauri won awards at State level badminton competition.

N) Workshop-

Department of clinical research conducted workshop on synopsis for PG on 4<sup>th</sup> and 5<sup>th</sup> Nov 2020

Department of Orthopedics conducted workshop on 2<sup>nd</sup> and 3<sup>rd</sup> Nov 2020 for PG Orientation of Surgical skills.

**3. It was decided that:**

A) MMJ to be published twice a year. Junior Residents to submit their research articles to MIMER Journal.

B) Names of all teaching /nonteaching submitted to govt. for vaccination.

C) HOD should review NMC guidelines regarding teaching to staff requirement and report to management authority.

D) List of required journals to be prepared with cost by each department..

4. Liquid based cytology to be done for all patients instead of pap-smear

5. Toxicology garden to be developed by the dept. of FMT.

6. Proposed health camps are as follows –

A) Multidisciplinary camp in mid - Jan

B) Menstrual disorder camp by OBGY on 21<sup>st</sup> Jan 2021

C) Knee and hip joint camp by dept. of orthopaedics on 3<sup>rd</sup> Feb 2021.

D) Cataract camp by dept. of Ophthalmology on 22<sup>nd</sup> Feb 2021.

7. Ideas for student's performance enhancement for slow and advanced learners were discussed/???

## MINUTES OF MEETING OF IQAC HELD ON 16/10/2020

22<sup>st</sup> meeting of IQAC was held on 16/10/2020. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting. Following points were discussed -

1. Minutes of IQAC meeting held on 18/6/2020 were read and passed.
2. Feedback was given about-
  - a) Webinar on Data Entry and Analysis, was organized by Dept of Clinical research and incubation center on 29<sup>th</sup> June 2020. Dr Swati Rajee and Dr Digant Gupta were the resource persons.
  - b) On line webinar on Mendeley system of referencing was organized by Dept of Clinical research and incubation center on 3<sup>rd</sup> July 2020. Dr Varun Jaiswal and Dr Digant Gupta were the resource persons.
  - c) Microsoft training on Teams was held for teaching and non teaching staff on 26<sup>th</sup> and 27<sup>th</sup> June and 8<sup>th</sup>, 9<sup>th</sup> and 17<sup>th</sup> July.
  - d) Online SPSS soft ware workshop was conducted by Dr Swati Rajee , Dept of Community Medicine on 27<sup>th</sup> and 28<sup>th</sup> July
  - e) Webinar on Com
  - f) CAP conducted from 31<sup>st</sup> Aug to 10<sup>th</sup> sep 2020.
  - g) PG inspection of MCI for dept of Pathology was done for dept of Pathology on 3<sup>rd</sup> and 4<sup>th</sup> Sep and that for OBGY on 9<sup>th</sup> Sep 2020.
3. Liquid Oxygen plant installed in campus.
4. CISP workshop was conducted on 29<sup>th</sup> and 30<sup>th</sup> Oct 2020.
5. Final examination of II and III (I) MBBS to be conducted online from 20<sup>th</sup> Oct till 11Nov 2020.
6. AQAR reports of department to be submitted as early as possible
7. Dead stock revision and condemnation to be prepared by all departments.
8. COVID follow up OPD to start in collaboration of Dept of Medicine, psychiatry, Physiotherepy and community medicine.
9. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



## **MINUTES OF MEETING OF IQAC HELD ON 16/10/2019.**

19<sup>th</sup> meeting of IQAC was held on 16/10/2019. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting. Following points were discussed

1. Minutes of IQAC meeting held on 11/1/2019 were read and passed.
2. Feedback was given about-
  - a. Workshop of CISP held between 26<sup>th</sup> -28<sup>th</sup> June 2019
  - b. Guest lecture on “Office Orthotics” on 3<sup>rd</sup> July 2019
  - c. Communication of Dr. Pandav, Trustee MAEER, with faculty and residents on 6<sup>th</sup> and 7<sup>th</sup> July 2019.
  - d. Guest lecture on “Overview of Nuclear Medicine in Clinical Practice” by Dr. Shrikant Solar (MD DRM Nuclear Medicine) on 24<sup>th</sup> July 2019. Organized by department of Orthopedics.
  - e. Workshop on “Patient Centered Care” for newly admitted PGs on 25<sup>th</sup> July 2019.
  - f. Guest lecture on “Measles, Rubella & Vaccine Preventable Diseases surveillance-routine immunization update” on 31 July 2019
  - g. CAP from 8<sup>th</sup> July to 27<sup>th</sup> July
  - h. Students Bioethics conferences- 11<sup>th</sup> and 12<sup>th</sup> July 2019 at MGIMS, Wardha “ETHOS- 2019”
  - i. Inauguration of Silver Jubilee celebration on 1st Aug 2019.  
Announcement of “MIMER Maval Jan Arogya Yojana” under which health card will be issued to local people.
  - j. Foundation day Celebration on 5<sup>th</sup> Aug 2019
  - k. Faculty enrichment workshop by Dr Derek Dsouza - 2 sessions were conducted on 3<sup>rd</sup> Aug and 31<sup>st</sup> Aug 2019.
  - l. Guest lecture by Dr. Mangala Wani, Obstetrician Gynecological and Consultant, Hirvani Gynecology and breast feeding Medium Clinic, Pune, on “Update on Breast Feeding” 23<sup>rd</sup> Aug 2019.

- m. GCP workshop on 31<sup>st</sup> Aug
  - n. Guest lecture on “Occupational Hazards in health care settings” by Dr. Meera Modak, Prof. HOD Microbiology In-charge Central Clinical Lab., BVDUMC, Pune) 13<sup>th</sup> Sep 2019.
  - o. Follow up of Hospital Infection Committee.
  - p. Guest lecture by Bhalchandra Kashyapi, URO surgeon on “Contemporary Management of Kidney Cancer” organized by department of Surgery on 19<sup>th</sup> sep 2019.
  - q. 2<sup>nd</sup> State level PG Quiz and CME was held by department of Orthopedics on 21<sup>st</sup> Sep 2019.
  - r. MCI recognized Revised Basic & ATCOM workshop scheduled on 23<sup>rd</sup> and 26<sup>th</sup> Sep 2019.
  - s. Guest lecture Organized by Research Society of MIMER Medical College of Dr. Sameer Melinkari, renowned Haematologist on “Approach to Thrombocytopenia” on 27<sup>th</sup> Sept 2019.
  - t. Lifestyle workshop for all interns and residents on Mental Health Day 10 Oct 2019.
3. Follow up of subcommittees for SSR
  4. Follow up of ICMR Projects for the year 2018.
  5. MIMER Journal to be published in DEC 2019.
  6. Website of MIMER medical College to be updated.
  7. Follow up of mentorship committee work.
  8. Lecture on “Occupational Hazards in health care settings” to be conducted for Nursing staff by Professor HOD Microbiology Department Dr. Sandhya Kulkarni and Professor Dr. Sadhana Chate.
  9. 8<sup>th</sup> Annual Research Society Conference to be held on 21<sup>st</sup> Dec 2019
  10. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



## **MINUTES OF MEETING OF IQAC HELD ON 11/2/2020.**

20<sup>th</sup> meeting of IQAC was held on 11/2/2020. It was chaired by Dr. Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting. Following points were discussed

1. Minutes of IQAC meeting held on 16/10/2019 were read and passed.
2. Feedback was given about-
  - a. Mentorship program of new batch admitted in 2019.
  - b. Updation of website
  - c. Guest lecture organized by department of Anesthesia of Dr. Jyoti Kale, Fellow Emergency Medicine on 16<sup>th</sup> Oct. Topic “Are you locally aware? – Anaphylactic Shock due to local Anesthetic agent used in Minor OT”
  - d. Updation of online database.
  - e. 8<sup>th</sup> Annual research society conference held on 21<sup>st</sup> Dec 2019.
  - f. Camps held by MIMER medical College.
  - g. Rhinoplasty Surgery camp held between 15<sup>th</sup> - 16<sup>th</sup> Nov 2019
  - h. Lecture on “ Occupational Hazards in health care settings” to be conducted for Nursing staff by Professor HOD Microbiology Dept Dr Sandhya Kulkarni and Professor Dr Sadhana Chate
  - i. Guest lecture of Dr Shirish Patwardhan on “Applied Physiology for Abdominal Girth Reduction” organized by department of Physiology on 29<sup>th</sup> Nov 2019.
  - j. Biomedical waste training program held on 17<sup>th</sup> , 18<sup>th</sup> and 19<sup>th</sup> Dec 2019.
  - k. Department of Clinical Research and Incubation Center established.
  - l. 8<sup>th</sup> Annual Research Society conference held on 21<sup>st</sup> Dec 2019. Pre conference CME on “Aiming towards Safe Blood Transfusion” and

“Leprosy – Past, Present and Future” on 20<sup>th</sup> and 21<sup>st</sup> Dec 2020 respectively.

- m. CAP was held between 26<sup>th</sup> Dec 2019 till 11<sup>th</sup> Jan 2020
  - n. Hospital Operation Theater Management Committee constituted.
  - o. Guest Lecture by Dr Sanjay Deshmukh on “ Recent Advance in Carcinoma Breast” Organized by Dept of Surgery on 17h Jan 2020.
  - p. Guest lecture of Dr Amol Wankhede, WHO Consultant for Maharashtra, on NPCDCS , organized by dept of community medicine on 30<sup>th</sup> Jan 2020.
  - q. MET workshop for PG held on 10<sup>th</sup> and 11<sup>th</sup> Jan 2020.
  - r. Cancer awareness programme organized for class III & IV employees by department of Community Medicine on 4<sup>th</sup> Feb 2020.
3. Results of UG and PG declared.
  4. Reports of Annual Research Society Conference to be shared with Central and state government as the topic of the conference was “Laprosy”
  5. NAAC related Updated was given by Dr Belsare, HOD Anatomy dept
  6. Guest lecture of Dr Vijay Natarajan , Cardiothoracic surgeon is organized by Dept Of Surgery on 12<sup>th</sup> Feb 2020.
  7. Talk on Scientific paper writing by Dr. Digant Gupta organized on 17<sup>th</sup> Feb by department of Clinical Research and Incubation Center.
  8. Symposium organized by Department of OBGY and Anaesthesia on “Entonox as inhalation of analgesia in labour” on 18<sup>th</sup> Feb 2020.
  9. Lecture on Intellectual property rights to be organized by department of pharmaceuticals on 19-20 Feb 2020.
  10. Department of Orthopedics and Anesthesia to conduct Basic course in Hand surgery and Cadaveric hand course between 21- 23 Feb 2020
  11. MUHS Research Society Conference to be organized in March 2020.
  12. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.

## **MINUTES OF MEETING OF IQAC HELD ON 18/6/2020.**

21<sup>st</sup> meeting of IQAC was held on 18/6/2020. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting. Following points were discussed -

1. Minutes of IQAC meeting held on 11/2/2020 were read and passed.
2. Feedback was given about-
  - a) Guest lecture of Dr Vijay Natarajan , Cardiothoracic surgeon organized by Dept Of Surgery on 12<sup>th</sup> Feb 2020. Topic was “Myocardial Neovasculariation”
  - b) Talk on Scientific paper writing by Dr. Digant Gupta organized on 17<sup>th</sup> Feb by department of Clinical Research and IncubationCenter.
  - c) Symposium organized by Department of OBGY and Anaesthesia on “Entonox as inhalation of analgesia in labour” on 18<sup>th</sup> Feb 2020.
  - d) Lecture on “Intellectual Property Rights” by Dr. Govind Chate, Registered Patent Attorney, organized by department of Pharmaceutics on 19-20 Feb 2020.
  - e) Department of Orthopedics and Anesthesia conducted Basic course in Hand surgery and Cadaveric hand course between 21- 23 Feb 2020
  - f) NSS camp held between 24<sup>th</sup> to 26<sup>th</sup> Feb.
  - g) MUHS Research Society conference organized by MIMER Medical College on 14<sup>th</sup> March 2020.
  - h) Lecture on “Reorientation to Clinical Research” by Dr. Digant Gupta organized on 19<sup>th</sup> May 2020.
  - i) Online training session on writing and presenting paper conducted for students on 30<sup>th</sup> May 2020.
  - j) Digital National Student symposium hosted by MIMER Medical College on 6<sup>th</sup> June 2020
  - k) Collaboration with Wolters Kluwer and CBS publishers for complete access to CBME platform till 31<sup>st</sup> May 2020
  - l) Workshop on online teaching using Zoom platform and Google Meet

3. NAAC related Updated was given by Dr Belsare, HOD Anatomy department
4. COVID 19 Hospital updates given by Dr. Suchitra Nagare and Dr. Sudeep Kumar.
5. PG inspection of MCI for department of Pathology and OBGY in Sep 2020
6. Workshop to be organized for training in Microsoft Teams.
7. Video library of quality lectures to be made by all departments
8. Examination of PG, DMLT and UG students.
9. Webinar on Data Entry and Analysis, Mendely referencing system and SPSS software to be organized by Department of Clinical Research and Incubation Center.
10. Conclusion ceremony of silver jubilee year of MIMER to be organized in Aug 2020.
11. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



## **MINUTES OF MEETING OF IQAC HELD ON 11/1/2019.**

17<sup>th</sup> meeting of IQAC was held on 11/1/2019. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 12/9/2018 were read and passed.
2. 7<sup>th</sup> Annual Research Society Conference was held on 7<sup>th</sup> Dec 2018 with the theme “Nutrition – Creating Healthier Lives”. There were 24 Oral presentations and 23 Poster presentations in all. The faculty and students participated in large numbers and there were fruitful scientific deliberations and the conference was well appreciated by all those who attended.
3. 18 student research projects were submitted to ICMR for approval.
4. Members were briefed about
  - a. Guest lecture to be organized by Dept of Community Medicine on 30<sup>th</sup> Jan 2019. Topic will be “National Programme for prevention and control of cancer, diabetes, CVD and stroke”
  - b. Guest lecture on “Complex Spinal Deformities” will be organized by Department of Orthopedics on 21<sup>st</sup> Feb 2019.
  - c. 5<sup>th</sup> International Rhinoplasty workshop to be held and hands-on workshop on “Spinal Cadaveric Dissection” to be held on 14<sup>th</sup> and 15<sup>th</sup> Feb 2019
  - d. MUHS State Level Research Conference to be held on 14<sup>th</sup> March 2019.
5. The importance of maintenance of Teachers diary was intimated to all members and to be ensured by all faculty.
6. Special classes, seminars and allied activities for the benefit of advance and slow learners to be continued.
7. Detailed discussion and feedback regarding the curriculum and syllabus was taken from the curriculum committee with inputs from all relevant stakeholders.
8. Alumni meeting to be held regarding upcoming silver jubilee celebration of the institute.

9. A workshop on Resident as Teacher – Basic Workshop in Education methodology is being held on 10<sup>th</sup> & 11<sup>th</sup> Jan 2019
10. Procurement of instruments continued for upgradation of various departments in the institute. Review of the newly constructed additional wards for increased bed strength was taken and it was found that all wards are fully functional.
11. The members were sensitized that the college was planning to apply for the 2<sup>nd</sup> Quality Assessment and so all members should take an active role in preparing for the same.
12. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.

## **MINUTES OF MEETING OF IQAC HELD ON 15/6/2019.**

18<sup>th</sup> meeting of IQAC was held on 15/6/2019. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 11/1/2019 were read and passed.
2. Feedback was given about guest lectures arranged by various departments –
  - a. 5<sup>th</sup> International Rhinoplasty workshop and hands on workshop on “Spinal Cadaveric Dissection” was organized in Feb 2019
  - b. MUHS State Level Research Conference was held at MIMER Medical College on 14<sup>th</sup> March 2019.
  - c. Guest lecture on “Women, their mood and adjustment” organized by Department of Psychiatry on Woman’s Day 8<sup>th</sup> March 2019.
  - d. Guest lecture on “Team building” organized by Department of Ophthalmology on 9<sup>th</sup> May 2019.
  - e. Guest lecture by Dept of Orthopedics on “Recent advances in Prosthetics and Orthotics” on 6<sup>th</sup> Jun 2019.
3. Exit inspection for 2<sup>nd</sup> cycle of recognition of MD Community Medicine on 3<sup>rd</sup> June 2019. The practical examination of MD Curriculum Medicine was held on 3<sup>rd</sup> June 2019.
4. 12 project proposals were approved by ICMR for student research projects.
5. Revised curriculum and implementation of AETCOM module for MBBS students has to be done with effect from batch 2019-20. In view of this, curriculum committee members – Dr Swati Belsare, Dr Anish Bhat, Dr Deepa Nair, Dr Darpan Maheshgauri and Dr Sadhana Chate attended a curriculum implementation workshop at the Nodal Centre SGS Medical college and KEM Hospital, Mumbai in March 2019 organised on behalf of MCI.
6. One day Sensitization programme for Curriculum Implementation Support Programme (CISP) for faculty of MIMER Medical College was done on 11<sup>th</sup> April 2019.
7. Workshop of Curriculum Implementation Support Programme (CISP) will be conducted by MET cell from 26<sup>th</sup> to 28<sup>th</sup> June 2019.

8. Members were reminded about guest lecture on “Office Orthotics” to be held on 3<sup>rd</sup> July 2019.
9. A guest lecture on “Measles, Rubella and Vaccine preventable diseases surveillance –routine immunization update” is being organized on 31 July 2019.
10. A workshop on “Patient Centered Care” is being organized for all newly joined PG residents on 25<sup>th</sup> Jul 2019.
11. The members were informed that the renewal of NAAC grading was due and so all members should take an active role in preparing for the NAAC team visit. Various sub-committees were prepared and responsibility given to each one of them for preparation for the 2<sup>nd</sup> Quality Assessment. The sub-committees were requested to keep their own section ready in time so that the SSR could be submitted in time.
12. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



## **MINUTES OF MEETING OF IQAC HELD ON 12/9/2018.**

16<sup>th</sup> meeting of IQAC was held on 12/9/2018. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 13/6/2018 were read and passed.
2. Feedback was given about:-
  - a. The Departments of Anatomy and Physiology jointly organized a CME on “Respiration - A comprehensive approach” on 22 June 2018.
  - b. The Department of Medicine organised a CME on ‘Respiratory Update’ on 29 Aug 2018.
3. Discussion was done about guest lectures / events planned by various departments–
  - a. Guest lecture to be organized by Department of Orthopedics on “Benign Muscle-Skeletal Tumors – Minimally invasive management” on 14/9/2018.
  - b. CME on “HIV/ Medicine Recent Investigation and Treatment” to be organized by Department of Dermatology on 26/9/2018.
  - c. Guest lecture to be organized by Department of Pathology on “Approach to Anemia” on 28/9/2018.
  - d. Guest lecture to be organized by Department of Pharmacology on “Scope of research” on 1/10/2018
  - e. The Department of Anaesthesiology will organise a workshop on “Basic Life Support” on 23 Oct 2018.
  - f. The Department of Dermatology and Research Society plan to organise a CME on Paediatrics and Skin; Diabetes and Skin; Pregnancy and Skin and Skin and other systems on 26<sup>th</sup> Oct 2018.
4. 12 ICMR Short Term Studentship Projects got approval. Congratulations to the successful students and their guides.
5. IQAC held meeting with curriculum committee, anti-ragging committee, women redressal and students and employee grievance committee for monitoring human rights activities. The meeting was to ensure proper and timely functioning of each of the committees.

6. Detailed discussion and feedback regarding the curriculum and syllabus for the forthcoming academic year was taken from the curriculum committee with inputs from all relevant stakeholders.
7. The Research Society Committee gave a briefing on the 7<sup>th</sup> Annual Research Society Conference to held on 7<sup>th</sup> Dec 2018 with the theme “Nutrition – Creating Healthier Lives”
8. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.

## **MINUTES OF MEETING OF IQAC HELD ON 3/1/2018.**

14<sup>th</sup> meeting of IQAC was held on 3/1/2018. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 6/9/2017 were read and passed.
2. 17 ICMR and 3 MUHS research projects have been submitted for approval.
3. Feedback was given about National Round Table Congress on “A Critical Review of Present Status of Medical Education and Research in India” held at MIT WPU, Pune in Nov 2017. Many Universities, medical institutes across the country had detailed their delegates to attend this landmark conference. The Hon Dr VK Paul, Chairman BOG to oversee functioning of MCI was Chief Guest and many other VC’s and other distinguished delegates attended and actively participated in this conference. The “Pune Declaration” after detailed deliberations on the subject was compiled and released. The committee congratulates and appreciated the active contribution by MIMER faculty for this event.
4. Feedback was given about 6<sup>th</sup> Annual Research Society conference held in Nov 2017 at MIMER Medical College. There were 25 Oral presentations and 25 Poster presentations in all. The faculty and students participated enthusiastically and it was well appreciated by all.
5. Feedback was given about CME on “Anti-microbial Stewardship” organized by Dept of Microbiology and Antibiotic Policy Committee on 16<sup>th</sup> Dec 2017.
6. Institutional Research Society reported that monthly presentations by Departments of their research work is continued regularly and is attended by maximum faculty and PG students
7. CME on “Suturing, Knotting and Staplers” to be organized by Department of Surgery on 21/2/2018
8. CME on “Folic acid and Pregnancy” to be organized by Department of OBGY on 22/2/2018.

9. National Round Table Conference on “Impact of climate change on Public health” to be held in April 2018.
10. A workshop on Resident as Teacher – Basic Workshop in Education methodology will be organized on 19<sup>th</sup> & 20<sup>th</sup> June 2018.
11. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.



## **MINUTES OF MEETING OF IQAC HELD ON 13/6/2018.**

15<sup>th</sup> meeting of IQAC was held on 13/6/2018. It was chaired by Dr Swati Belsare. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 13/1/2018 were read and passed.
2. 11 ICMR and 1 MUHS research project were approved.
3. Feedback was given about –
  - a. CME on “Suturing, Knotting and Staplers” organized by Department of surgery on 21<sup>st</sup> Feb 2018.
  - b. CME on “Folic acid and Pregnancy” organized by Department of OBGY on 22<sup>nd</sup> Feb 2018
  - c. CME on “International Women’s Day” organized by Department of Medicine on 3<sup>rd</sup> Mar 2018
  - d. Clinicopathology conference was organized by Department of Pathology on 21/3/2018
  - e. National Round Table Conference on “Impact of Climate Change on Public Health” was jointly conducted by MIMER Medical College and MIT WPU on 7<sup>th</sup> April 2018.
  - f. “Colloquium 2018 - all about labour” organized by Department of OBGY on 24/4/2018.
  - g. Workshop on “Orientation to Trauma Life Support” organized by Department of Orthopedics and Anaesthesiology on 11<sup>th</sup> & 12 Jun 2018.
4. The project titled “Self-propelled magnetically controlled nanorockets for transportation and pH triggered drug delivery” has received grant of funds 41.59 lacs INR from Dept of Biotechnology (Govt Of India) for project at Central Research Lab (CRL). Principal investigator is Dr Shashwat Banerjee. The committee extends their heartiest congratulations to the team of CRL for this outstanding achievement.
5. IQAC held meeting with curriculum committee, anti-ragging committee, women redressal and students and employee grievance committee for monitoring human rights activities. The meeting was to ensure proper and timely functioning of each of the committees.

6. Detailed discussion and feedback regarding the curriculum and syllabus for the academic year was taken from the curriculum committee with inputs from all relevant stakeholders.
7. Research methodology workshop to be held for PG students and faculty from 16<sup>th</sup> to 18<sup>th</sup> Aug 2018.
8. A workshop on Resident as Teacher – Basic Workshop in Education methodology will be organized on 19<sup>th</sup> & 20<sup>th</sup> June 2018.
9. Special classes of slow as well as advance learners to be continued
10. Members were briefed about:-
  - a. CME to be held by Anatomy and Physiology department on 22 June 2018 about “Respiration a Comprehensive Approach”.
  - b. CME to be held by Medicine Department in Aug 2018 about “Respiratory Update”
  - c. Guest lecture on HIV / Medicine recent investigation and treatment” organized by Department of Dermatology.
  - d. 7<sup>th</sup> Annual Research Conference to be held in Dec 2018.
11. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.

## **MINUTES OF MEETING OF IQAC HELD ON 13/6/2017**

12<sup>th</sup> meeting of IQAC was held on 13/6/2017. It was chaired by Dr AN Sontakke. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 8/1/2017. were read and passed.
2. IQAC held meetings with curriculum committee, anti-ragging committee and examination cell for smooth monitoring
3. The project titled “Self-propelled water-driven nano-machine for rapid capture and isolation of circulating tumor cells” has received grant of funds 48.76 lacs INR from Dept of Science and Technology (Govt Of India) for project at Central Research Lab (CRL). Principal investigator is Dr Shashwat Banerjee. The committee extends their heartiest congratulations to the team of CRL for this outstanding achievement.
4. Monitoring of maintenance of Teachers diary and daily activity register was done
5. Best reader award for 1 faculty and 1 student to be continued for promotion of utilization of library facilities.
6. Follow up for procurement of equipment by various departments for upgradation was done
7. A new course of Modern Pharmacology as per instructions of MUHS Nashik has been started.
8. PhD course under MUHS Nashik has been started in Dept of Community Medicine
9. A workshop on Resident as Teacher – Basic Workshop in Education methodology was organized on 6<sup>th</sup> to 7<sup>th</sup> April 2017.
10. Basic Workshop in Research Methodology has been planned on 6<sup>th</sup> to 8<sup>th</sup> Sept 2017.
11. Members were briefed about CME on “Advanced medical parameters of hematology” organized by Department of Pathology to be held on 1/9/ 2017.
12. Additional section of non-academic books “Abdul Kalam Vachan Katta” started in Central Library.

## **MINUTES OF MEETING OF IQAC HELD ON 8/1/2017**

11<sup>th</sup> meeting of IQAC was held on 8/1/2017. It was chaired by Dr AN Sontakke. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 16/9/2016. were read and passed.
2. MIMER Medical Journal the hard copy and e-journal was published during 5<sup>th</sup> Annual Research Conference. ISSN is awaited. All faculty have been encouraged to contribute their research publications to make the journal a success.
3. Report of 5<sup>th</sup> Annual research society conference held in Nov 2016 was given. There were 12 Oral presentations and 7 Poster presentations in all. The faculty and students participated in large numbers and the conference was well appreciated by all attendees.
4. MOU was signed between ‘Persistent Systems Ltd’ and MIMER Medical college for the project “I-Doctor”.
5. Freeship was given to 1 needy and deserving PG student for current academic year.
6. IQAC had meetings with student and employee grievance committee and examination cell for monitoring.
7. Members were briefed about “Corrective Rhinoplasty Workshop” to be held on 9/2/2017.
8. Institutional Research Society reported monthly activity of presentation by various departments are conducted regularly and attended by maximum staff members and PG students.
9. Basic Workshop in Research Methodology has been planned on 8<sup>th</sup> to 10<sup>th</sup> Feb 2017.
10. A workshop on Resident as Teacher – Basic Workshop in Education methodology will be organized on 6<sup>th</sup> to 7<sup>th</sup> April 2017.
11. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.

## **MINUTES OF MEETING OF IQAC HELD ON 13/6/2017**

12<sup>th</sup> meeting of IQAC was held on 13/6/2017. It was chaired by Dr AN Sontakke. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 8/1/2017. were read and passed.
2. IQAC held meetings with curriculum committee, anti-ragging committee and examination cell for smooth monitoring
3. The project titled “Self-propelled water-driven nano-machine for rapid capture and isolation of circulating tumor cells” has received grant of funds 48.76 lacs INR from Dept of Science and Technology (Govt Of India) for project at Central Research Lab (CRL). Principal investigator is Dr Shashwat Banerjee. The committee extends their heartiest congratulations to the team of CRL for this outstanding achievement.
4. Monitoring of maintenance of Teachers diary and daily activity register was done
5. Best reader award for 1 faculty and 1 student to be continued for promotion of utilization of library facilities.
6. Follow up for procurement of equipment by various departments for upgradation was done
7. A new course of Modern Pharmacology as per instructions of MUHS Nashik has been started.
8. PhD course under MUHS Nashik has been started in Dept of Community Medicine
9. A workshop on Resident as Teacher – Basic Workshop in Education methodology was organized on 6<sup>th</sup> to 7<sup>th</sup> April 2017.
10. Basic Workshop in Research Methodology has been planned on 6<sup>th</sup> to 8<sup>th</sup> Sept 2017.
11. Members were briefed about CME on “Advanced medical parameters of hematology” organized by Department of Pathology to be held on 1/9/ 2017.
12. Additional section of non-academic books “Abdul Kalam Vachan Katta” started in Central Library.

## **MINUTES OF MEETING OF IQAC HELD ON 16/9/2016**

10<sup>th</sup> meeting of IQAC was held on 16/9/2016. It was chaired by Dr AN Sontakke. The Chairperson welcomed all the members and thanked them for attending the meeting.

Following points were discussed

1. Minutes of IQAC meeting held on 8/6/2016 were read and passed.
2. Management has sanctioned funding for departmental research projects and incentives for international publication.
3. Research proposals are sent for DST and DBT for funding of projects
4. 5<sup>th</sup> Annual Research Conference to be held 1<sup>st</sup> and 2<sup>nd</sup> Dec 2016. There will be a pre-conference workshop on 1<sup>st</sup> Dec 2016.
5. Well- equipped Central Research Lab has started functioning with Research and Development personnel. The lab is headed by Dr Shaswat Banerjee.
6. It was decided that the activities such as special coaching for slow learners and one-to-one counselling for advanced learner should be continued with necessary improvements.
7. Research Methodology workshop was organized for new PG students and faculty for the benefit of those who had not attended the same workshop before in consultation with MEU committee on 23<sup>rd</sup> to 25<sup>th</sup> Aug 2016.
8. Follow up of infrastructure development and procurement of instruments for upgradation was done.
9. Detailed discussion and feedback regarding the curriculum and syllabus for the forthcoming academic year was taken from the curriculum committee with inputs from all relevant stakeholders.
10. Since there were no other points of order the meeting ended with a vote of thanks to the Chair.