



## **INSTITUTIONAL STRATEGIES FOR OPTIMAL UTILIZATION OF RESOURCES**

**Resources** – Financial, infrastructure and human resources are vital to the functioning and development of any institute.

Finance allotted through the annual budget to MIMER Medical College is disbursed and spent judiciously.

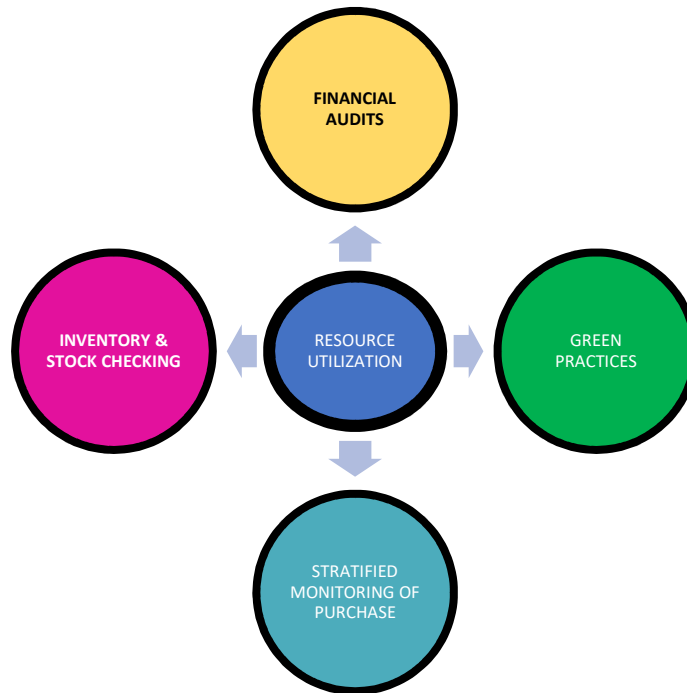
The expenses are under various heads like salary, purchase of equipments, books and journals, taxes, infrastructure maintenance and development, academic and research activities etc.

The Principal, IQAC, Purchase Committee and Accounts Department monitor the expenses incurred by each department/section. Further Committees are also in place to ensure optimal use of existing equipment and infrastructure. Policies like AMC, CMC are in place to minimize unnecessary recurring expenses. Purchase policy follows various levels of scrutiny keeping in mind existing stock and requirement for new purchase etc.

There is a quarterly audit system by an Authorised Auditor who reports to the Central Trust Office. Queries raised by the Auditor are duly addressed by the Unit Account Officer. The CAFO is responsible for getting the Annual Audit done of all Units under the Trust by a Statutory Auditor.

Optimal utilization of existing infrastructure is monitored by IQAC and various committees like Condemnation/Maintenance Committee, respective heads of the departments/sections. Stock taking and inventory review is done on a regular basis.

Green practices like roof top solar units, rain water harvesting, and use of recycled water are in place.



The Institute has a heterogenous manpower. The recruitment process ensures adequately qualified and trained personnel for the concerned post. Where applicable shift duties are designed for smooth functioning of the hospital. On the job training and welfare measures ensure optimal output from each employee. In emergency situations, pooling of manpower, irrespective of department is done.

  
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