

## MIMER MEDICAL COLLEGE, TALEGAON (D)

### Index

#### 6.1.2

#### PARTICIPATIVE MANAGEMENT

<b>Sr. No</b>	<b>Particular</b>	<b>Page No</b>
01	Departmental Meetings	<b>02-63</b>
02	Student Council	64-67
03	Parent Teacher Association	68-79
04	Maintenance Committee	80-88

Minutes of College Council Meeting held on 02/08/2021 at Sushrut Hall

Departmental meeting was conducted on 03/08/2021 at 10: 00am in the HOD room.

The following points were discussed.

- 1) Clinical- first and second term exam- 1<sup>st</sup> half of August
- 2) 2<sup>nd</sup> term end exam – 2<sup>nd</sup> MBBS from 23<sup>rd</sup> August
- 3) PG prelim Exam done
- 4) PG university exam 2021-16<sup>th</sup> -23<sup>rd</sup> August
- 5) CAP 1<sup>st</sup> July- Completed 30/07/2021
- 6) MNS unit- approval by II M.B.B.S
- 7) 8<sup>th</sup> July ventilators given
- 8) 9<sup>th</sup> July Mucormycosis –CME- Online
- 9) Bioethics Director- Janice appointed
- 10) PG seats in ENT approved
- 11) Morbidity- Mortality meeting- 2 cases of Mucormycosis discussed
- 12) 15<sup>th</sup> July -Mr. Rahul Karad visited the college
- 13) Free Health camp conducted
- 14) Online CME on Hemorrhoids-Surgery department
- 15) 27<sup>th</sup> July -CPE
- 16) 5<sup>th</sup> August- Psychiatry inspection done
- 17) Central Library books > departmental library-NMC inspection
- 18) Best medical college – dedicated covid hospital felicitation by Navbharat
- 19) OBGY- Brest feeding week - 1st August- 7th August arranged
- 20) IEC Meeting 13th August
- 21) 17<sup>th</sup> August –Research society meeting
- 22) No Covid patients admitted
- 23) NAAC application submitted
- 24) Research funding –not getting used
- 25) Surgery department –CME next month, other clinical department can arrange CME

Aschm  
Dr. A. S. Chincholkar  
Prof.  
Dept. of Pharmacol., M I M E R, 410 507.

Sr. No	Name of the Staff	Signature
1	Dr. R. J. Wagh	
2	Dr. A. S. Chincholkar	Aschm
3	Dr. G. S. Pentewar	
4	Dr. R. V. Kedare	R. Kedare
5	Dr. J. M. Nikose	J. M. Nikose

DEPARTMENT OF FORENSIC MEDICINE

MINUTES OF DEPARTMENTAL MEETING

Departmental meeting was conducted on 04<sup>th</sup> July 2021 at 10.00am in HOD Office.


Agenda – to discuss the points discussed in the college council meeting on 30/06/2021.

1. MUHS theory exam for II,III MBBS started from 10<sup>th</sup> June.
2. CME on Mucormycosis is scheduled on 9<sup>th</sup> July by Dept. of Clinical Research.
3. COVID -19 vaccinations for MBBS students is going on.
4. Blood donation camps- Conducted 4 camps during last month
5. Installation of ultrasonography machine in pain clinic will be done
6. MUHS foundation day was celebrated on 10<sup>th</sup> June & Yoga Day on 21<sup>st</sup> June
7. Free eye checkup was conducted on 28<sup>th</sup> & 29<sup>th</sup> June
8. Pap smear test for faculty will be conducted in July.
9. Online lecture on arthroscopy was conducted by dept. of orthopaedics on 8<sup>th</sup> June 2021.
10. Paediatrics & OBGY Dept. conducted online lecture on perinatal genetics on 11<sup>th</sup> June 2021.
11. Paediatrics ward is prepared for COVID-19 third wave.
12. Regarding NAAC-HODs should report additional activity of the department.
13. New AQAR form is the replica of SSR
14. Departments have to conduct Value Added Courses/ Add on Courses over and above the routine curriculum.
15. Program should have duration of more than 15 contact hours.
16. COVID-19 update – 13 patients are admitted now.
17. NMJ journal- June edition got published. For July edition 7-8 articles are already there.
18. Next month onwards, mortality morbidity meeting, tumor board meeting and research society monthly meeting will be resumed.
19. Secretary of each committee should make minutes of meeting.
20. Temporary staff selection for MUHS- will be declared on Maharashtra times tomorrow.
21. MIMER website update will be done. Faculty photograph will be taken.
22. Recording of lecture- timing will be 9 am to 11 am.
23. India Today survey of medical colleges- MIMER is in the list of affordable Institutes in terms of cost.
24. Feedback form has to be filled up from external examiners during practical exams.
25. Online conference by Research Society will be conducted in Dec 2021

Dr. Mallikarjun S. Ballur

Dr. Avinash Pujari

Dr. Vaishali Lunawat

  
Professor & Head,  
Dept. Of FMT

Prof. & Head  
Forensic Medicine Dept  
MIMER Medical College  
Talgaon Dabhade



Date:- 28/05/2021

MIMER/Ortho: 138/28/05/2021

To,  
The Principal  
MIMER Medical College & Dr. B. S. T. R. Hospital  
Talegaon Dabhade

Respected Sir,

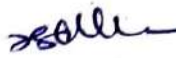
A post Medical College council meeting on 27<sup>th</sup> May 2021, minutes of meeting was discussed in Orthopaedics departmental meeting.



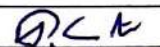







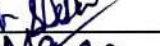


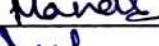






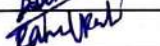

- 1) Uptodate software registration compulsory for faculty & PG students. PGs should use this and give their feedback.
- 2) Few specific articles which are not available on uptodate can be accessed on special request.
- 3) Isolation facility will be extended to rural population suffering from covid-19 as per new govt. directions.
- 4) More oxygen ports will be made available in hospital for treatment of covid-19 patients.
- 5) If Remdesivir injection is not available for the treatment of COVID -19 patients it should mention on file.
- 6) Paediatric COVID ward will be made ready for third wave in future.
- 7) Special training of staff of paediatric for endotracheal tube insertion and tracheostomy may be conducted by anesthesia & ENT specialist.
- 8) Interns to be given COVID -19 vaccines on priority basis.
- 9) Institute is going to acquire COVID vaccines from Serum institute of India & Bharat Biotech for our vaccination centre. Industry vaccination will also start at our centre as soon as vaccines are available.
- 10) Government audit for COVID set up is going on. So proper work needs including file completion needs to be done by person on duty otherwise they will be called for file completion even though their duty might be over.
- 11) Examination for 1<sup>st</sup> & 2<sup>nd</sup> year internal Assessment going on and will be completed soon.
- 12) University examination for 2<sup>nd</sup> and 3<sup>rd</sup> 1<sup>st</sup> will start from 10<sup>th</sup> June 2021. Their Internal Assessment will be sent soon.
- 13) Any troublesome News on social media should be brought to the notice of management.
- 14) Injection Amphotericin B will be procured from government officials if we get patients of Mucormyososis. ENT reference for suspected patients should be done without fail.
- 15) 2000 RTPCR tests have been done at MIMER.
- 16) Blood donation camps are going on & college has given many blood bags to Sasoon Hospital as they were in excess with us.
- 17) NAAC work should be done early including payment of money to the authority. Concerned faculty should attend webinar on NAAC.
- 18) MUHS has asked for suggestions to improve education system for period between 2022 to 2027 which should be given early.
- 19) The Class III & IV strike has been called off temporarily. Better link be established with class III & IV employees regarding their problems solving.
- 20) MIMER journal website has been temporarily shifted to Themmj.in Indexing by DOAJ for our journal is under process.



21) Principal Dr. R. P. Gupta Sir has completed his age of 70 years. Henceforth he will continue to guide us even after retirement. The birthday cake was cut by Sir in Sushrut Hall in presence of HODs and HOUs.

Yours sincerely,

 Dr. Ashok Ohatker  
 M.S. (Ortho) Reg. No. 10254  
 Prof. & Head Dept. Of Orthopedics  
 MIMER Medical College  
 Dept. of Orthopaedics Talegaon Dabhade

Sr. No.	Name of Staff	Signature	Residents Name	Signature
1	Dr. Ashok Ohatker		Dr. Shrirang Godbole	
2	Dr. P. S. Kamath		Dr. Ameya Nandanwar	
3	Dr. S. S. Borkar		Dr. Abhilash Pawar	
4	Dr. Darpan M		Dr. Sagar Kulthe	
5	Dr. Swapnil Bhise		Dr. Sunil Yadav	
6	Dr. Shivraj Konde		Dr. Shantanu Patil	
7	Dr. Manas Pusalkar		Dr. Manal Gore	
8	Dr. Sushrut Pulgaonkar		Dr. Kavya Iyer	
9	Dr. Nitin Kanode		Dr. Vijith Hegde	
10	Dr. Rajiv Munde		Dr. Abhishek Patil	
11	Dr. Sameer Desai			
12	Dr. Rahul Patil			

MIMER Medical College, Talegaon (D)  
**MINUTES OF DEPARTMENTAL MEETING**

**DEPARTMENT OF PATHOLOGY**

Points discussed in the College Council Meeting held on Thursday 26/11/2020 conveyed to the faculty on Friday 27/11/2020, Time: 02.30 to 3.30pm Venue: HOD Room

**Minutes of Meeting-**

1. Last date of internal assessment submission for IInd MBBS extended 15<sup>th</sup> Dec.2020.
2. 1<sup>st</sup> MBBS exams from 7<sup>th</sup> Dec 20. Internal assessment sent to University.
3. RTPCR to be done for all patients on admission.
4. RAT to be done before emergency operation.
5. No certifications to be issued to PG /interns at department level by HOD. Letter of recommendation allowed but principal office to be informed.
6. IEC meeting 22/12/2020, 23/12/2020 and 24/12/2020. Last date of submission of synopsis extended up to 8/12/2020.
7. UG teaching to start from 1<sup>st</sup> Dec 2020.
8. Hospital software to be changed. New software installation may take 3 months.
9. Health camps to be started.
10. Institutional subscription for Elsevier planned. Low cost national and international journal print copies of speciality journals to be suggested to principal office.
11. 120 UG admissions done.

**Faculty Present:**

Sr.No.	Name of Faculty	Signature
1	Dr. Smita Bhide	
2	Dr. S.R. Joshi	
3	Dr. C.R. Godbole	
4	Dr. Gauri Metkar	
5	Dr. Rajendra Zope	
6	Dr. Janice Jaison	
7	Dr. V.B.Powar	
8	Dr. Ashwini Gundawar	
9	Dr. Swapnil More	
10	Dr. Mangala Nagare	
11	Dr. Prachi Kate	
12	Dr. Rupali Lahane	
13	Dr. Shalaka Saraf	
14	Dr. Sayli Dhande	

4/12/2020  
 HOD Signature

PROFESSOR AND HOD PATHOLOGY  
 MIMER'S MEDICAL COLLEGE  
 TALEGAON BAMBURDA-410 007



MIMER Medical College Talegaon (D)  
**MINUTES OF DEPARTMENTAL MEETING**  
**DEPARTMENT OF PATHOLOGY**

Points discussed in the College Council Meeting held on Monday 21/12/2020 conveyed to the faculty on Wednesday 23/12/2020. Time: 11.30 to 12.30pm Venue: HOD Room

**Minutes of Meeting-**

1. Provisional IEC registration certificate received.
2. IEC Meeting on 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup> Dec. 2020.
3. 1st MBBS Theory exam over.
4. 1st MBBS Practical exam 1<sup>st</sup> Jan 2021 - 6<sup>th</sup> Jan 2021.
5. 1<sup>st</sup> MBBS examination from 23<sup>rd</sup> Feb 2021.
6. PG inspections awaited - Dept. of Anaesthesia, ENT, Paediatrics, Psychiatry.
7. Increase seat - Ophthalmology from 2 to 5 students.
8. NMC Guidelines: Colleges to open from 1<sup>st</sup> Dec 2020 Non Covid work to start as earlier.
9. Camps - 21<sup>st</sup> Dec - Hernia, Hydrocele camp, 22<sup>nd</sup> Dec - Bone Health Camp, 29<sup>th</sup> Dec - Paed, Endocrinology, 21<sup>st</sup> Jan - OBGY - Menstrual disorders, 3<sup>rd</sup> Feb - Ortho - Knee and Hip diseases, 22<sup>nd</sup> Feb - Cataract.
10. Various departmental activities and celebrations of various days pertaining to department to be conducted. Activities conducted by Anatomy department elaborated.

**Faculty Present:**

Sr.No.	Name of Faculty	Signature
1	Dr. Smita Bhide	
2	Dr. S.R. Joshi	-
3	Dr. C.R. Godbole	
4	Dr. Gauri Metkar	
5	Dr. Rajendra Zope	
6	Dr. Janice Jaison	
7	Dr. Harsha Jaykar	
8	Dr. Priyanka Murgod	
9	Dr. V.B.Powar	-
10	Dr. Swapnil More	
11	Dr. Mangala Nagare	
12	Dr. Prachi Kate	
13	Dr. Rupali Lahane	
14	Dr. Shalaka Saraf	-
15	Dr. Sayli Dhande	

23/12/2020  
 HOD Signature



Date : 31.10.2020


To,  
The Principal,  
MIMER Medical College,  
Talegaon Dabhade

Subject: Meeting of staff to brief about college council meeting.

Sir

Kindly find attached herewith the details of briefing of college council meeting to the Community Medicine staff.

Yours Sincerely,

  
31/10/2020  
Dr.S.V. Chincholikar,  
Professor & Head,  
Dept. of Community Medicine,  
MIMER Medical College,  
Talegaon Dabhade -410 507  
MIMER Medical College  
Talegaon Dabhade



## College council meeting Briefing

College council meeting took place on 30.10.2020 at 2.30pm in Sushrut hall under the Chairmanship of Dr.Mrs.Suchita Nagare, Hon. Executive Director, MIMER Medical College, Talegaon Dabhade.

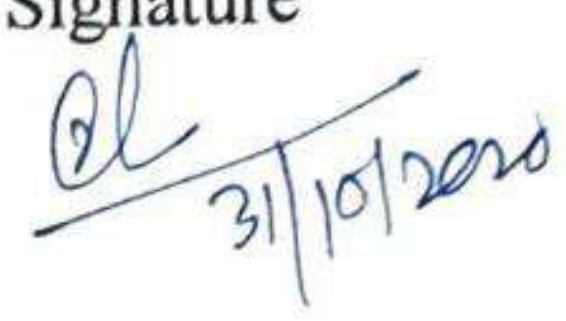
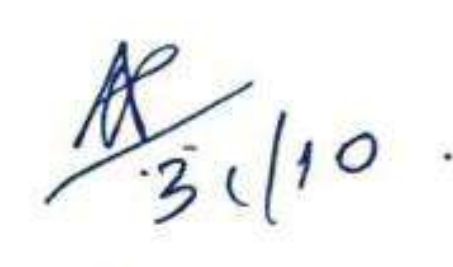

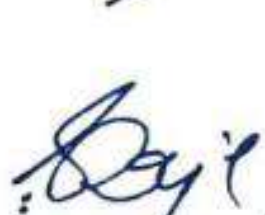
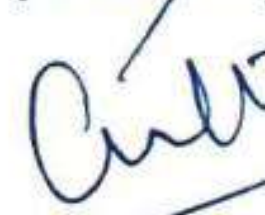
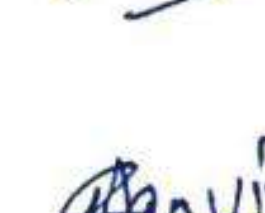
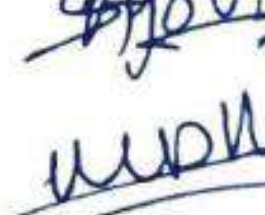


Following points were discussed

1. Principal MIMER Medical College approved the minutes of the last meeting.
2. Dr.Shilpa Pratinidhi Prof & Head Dept.of Biochemistry received "Copy write" for her diet survey kit and nutrition related instruments.
3. Presently Second and Third MBBS Examination are going on in the college.
4. CAP will be held in the college from 28<sup>th</sup> Oct 2020 to 5<sup>th</sup> Nov.2020.
5. All HOD's should write carefully self-appraisals of the faculties and staff of their department.
6. UHTC received an electronic machine from a donor. Dr.Ashlesha Dandekar ,Medical Officer UHTC was congratulated for this.
7. The list of COVID vaccine beneficiaries has been sent to Talegaon Dabhade Nagar Parishad.
8. Dept.of Orthopedics is organizing a workshop for JR 1 on 2<sup>nd</sup> & 3<sup>rd</sup> Nov.2020. A topic of workshop is "Surgical Skills".
9. Another workshop for JR1 is also organized on 4<sup>th</sup> & 5<sup>th</sup> Nov.2020. The topic of the workshop is related to synopsis of research work.
10. Various committees working in the college have revised by Hon. Executive Director. The committees will be function for this year. The meeting of committees will be held by Hon. Executive Director in the next week to brief the functions of these committees. All HOD's should communicate the change in the committee members to the principal office.
11. Henceforth all HOD's should attend all clinical committee meetings like infection committee regularly. In case if HOD is not able to attend the meeting then he/she should communicate to principal office. He/She should also nominate one faculty to attend the meeting in such cases.
12. All the meetings in the college should have agenda, record of attendance. Quorum of the meeting should be decided and minutes should be done regularly.
13. NMC has recently communicated the changes the number of faculties in the department. Any queries regarding this should be communicated to principal office.
14. Research articles should be sent for publication in MIMER Medical Journal. JR1 should send one case report and JR3 should send research article based on his thesis for publication in this journal. Subjects experts should be called for editorial, book review etc.
15. Three PG inspections will be held within this year for Departments of Anaesthesia, Psychiatry and ENT.
16. The institute has sent proposal for college of BSC Nursing and PG in Paediatrics to MUHS.



17. Matron can open non COVID ward if it is required. Ward No.22 and ICU will continue for COVID patients.
18. Three departments have not sent report of dead stock. They should comply immediately.
19. Scrap material from the department should be disposed taking due administrative precautions.

Following members attended the meeting

Name	Signature
Dr.S.V.Chincholikar	 31/10/2020
Dr.Ratna Majumdar	 31/10
Dr.Aastha Pandey	
Dr.S.J.Kulakrni	
Dr.Swati Raje	
Dr.Maya Kshirsagar	
Dr.Ashlesha Dandekar	
Mrs.Sampada Govind	
Dr. Madhura Ashburkar	



Debriefing of college council meeting done on 6/2/19 at 10.30 am in Dept. microbiology.

Following members were present.

- 1) Dr. Sandhya Kulkarni - Krandhys
- 2) Mrs. Anjali Jaywant - Ag
- 3) Dr. Katakhi Pathak - J
- 4) Mrs. Smita Khatwe - Blat
- 5) ~~Prof.~~ Dr. Supriya Patnade - J

Following points were discussed.

- 1) 29 ICMR projects submitted till last date..
- 2) Technical committee meeting. 11/2/19, IEC on 20/3/19
- 3) OTD to be done by 20/2/19.
- 4) MET PG workshop was held on 10<sup>th</sup> & 11<sup>th</sup> Jan 19.
- 5) MEU should organize workshop (1/2d) on communication skill for nursing staff, class III, IV & interns.
- 6) All committees (MCs) should meet quarterly & should keep record of agenda, attendance & mins. of meeting.
- 7) International rhinoplasty workshop will be from 12<sup>th</sup> - 16<sup>th</sup> Feb.
- 8) 7<sup>th</sup> March 19 - CME by medicine Dept.
- 9) 8<sup>th</sup> March 19 - event by Psychiatry dept.
- 10) MII Pharmacy college - workshop on 20/3/19
- 11) MIMER Journal update - printing to be done.
- 12) All faculty document PDF should be kept ready.
- 13) 3<sup>rd</sup> yr. MBBS result - 87%.

Krandhys  
 PROF. AND HEAD  
 DEPT. OF MICROBIOLOGY  
 MIMER MEDICAL COLLEGE  
 TALEGAON DABHAD

OK Blat  
 6/2/19

- Debriefing of college council meeting done on 27/2/19 at 10.30 am in Dept. of Microbiology.

Following members were present.

- 1) Dr. Sadhana Chate - SS Shate
- 2) Mrs. Anjali Jaywant - AJ
- 3) Dr. Ketaki Patnak KP
- 4) Mrs. Charan Kaur Dardi Chang

Following points were discussed.

- 1) Spine camp - 28/2 & 1/3/19 MIMER
- 2) Gathering on 13-15/2/19.
- 3) CME on 7/3/19 medicine dept.
- 4) MIMER Journal 2018 - ~~10~~ copies will be distributed soon.
- 5) Central Research Lab - visit to see works
- 6) MCI inspection - no leaves.
- 7) No manipulation in UG / Interns attendance

SShate

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGHUN DABHAD

o/c Ra  
Rashma

27/2/19



~~Date~~ Debriefing of College Council Meeting done on 27/03/2019 at 11:00 am in dept of Microbiology.

Following members were present

- (1) Dr. Sandhya Kulkarni — Kranavys
- (2) Dr. Sadhana Chate — SSchale
- (3) ~~Dr.~~ Mrs. Anjali Jaywant anjaliyawsant
- (4) Dr. Ketaki Pathak K
- (5) Mrs. Charan Kaur Dardi Charu
- (6) Mrs. Smita Watwe Smita
- (7) Dr. Supriya Pathade Supriya

Following points were discussed

- (1) Technician should see Sputum A+B paid / unpaid. If unpaid ask to pay. Positive Report reported to clinician.
- (2) OTD date extended till 31st of March
- (3) Unit wise faculty update done by 3rd day of every month
- (4) Website update — departmental activities should be submitted to internet lab & photos in 5 days of month
- (5) discussion on new curriculum.
- (6) LCD functioning at every lecture hall should be seen by respective department clerk.  
make sure LCD should be switch off after lecture in 10 min.
- (7) Students attendance should be recorded as per the norm only
- (8) IEC is in the month of April
- (9) MIMER Journal printed copies ready. for Next issue articles have been invited.

OK

R. Rehimma  
27/3/19

Kranavys  
PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON, MUMBAI



31/5/19

Debriefing of college council meeting was done on 31/5/19 at 11.00am in Dept. of microbiology

Following members were present.

- 1) Dr. Sandhya Kulkarni — Khandys
- 2) Dr. Sadhana Chate — Shukla
- 3) Mrs. Anjali Jaywant Ag
- 4) Dr. Ketaki Pathak
- 5) Mrs. Charan Kam Dardi Chury
- 6) Mrs. Smita Watwe @ilal

Following points were discussed.

- 1) Maintain & follow aseptic practices in hospital
- 2) Communication skill workshop will be conducted
- 3) New curriculum line table upload & report of same to be sent to principal office.
- 4) Dept. activities & events inform - to Principal office
- 5) Update website
- 6) 29/5/19 - 1/2 day GCP workshop.
- 7) For ICMR projects - IEC clearance required.
- 8) Any issues in hospital - pt to go in ms office then to principal office if required
- 9) Proposal of video laryngoscopy in ENT
- 10) 2nd, 3rd May - knee camp (ortho). collect<sup>n</sup> center should be at site.
- 11) more discount for senior citizens & paid patients & people who have body donation card
- 12) Class IV strike from 6/5/19 cancelled

Khandys 3/5

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD

Rehman 03/5/19

OK

Debriefing of College Council meeting was done on 21/5/19 at 11.00 am in Dept of Microbiology

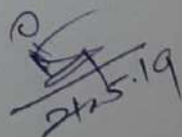
Following members were present-

- 1) Dr. Sandhya Kulkarni - Kulkarni
- 2) Mrs. Anjali Jaywant - Ag
- 3) Dr. Ketaki Patnak
- 4) Mrs. Chasam Kaur Chaur
- 5) Mrs. Smita Watwe Watre

Following points were discussed.

- 1) CISP workshop - 26/6/19 to 28/6/19
- 2) New IEC has been formed. sent for approval
- 3) IEC for clinical trials to be formed.
- 4) Tech. committee show → now as scientific committee
- 5) IEC approved protocol → 6 monthly feedback to be given
- 6) Guest lect on dry eye 23/5/19
- 7) meeting of persistent officials & team 18/5/19
- 8) Wise use of computers
- 9) Silver Jubilee year from Aug 2019 to 2020.
- 10) Alumni meet 2019 Dec.
- 11) Pain clinic by Anaesth dept from 23/5/19 on every Thursday.
- 12) Departmental (letters) admin work - consult with HR & send to Principal office.

Received a copy

  
21/5/19

Kulkarni  
21/5  
PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALERAON DISTRICT



No/MIMER/ MICRO/297/2019

Debriefing of college council meeting of BOM was done in Dept. of Microbiology on 1/7/19 at 11.45 am.

Following members were present.

- 1) Dr. Sandhya Kulkarni - Krandhyg -
- 2) Mrs. Anjali Jaywant - Ar
- 3) Dr. Ketaki Pathak
- 4) Mrs. Chasan Kaus Bardi

- 1) Health education - imp in maintaining asepsis & antibiotic use
- 2) Curriculum committee - CISP workshop - 26-28 June
- 3) Yoga Day - 21/6/19 celebrated
- 4) Computer maintainance should be meticulous
- 5) NAAC - related discussion.
- 6) Preparation of monogram.
- 7) Encouragement regarding chapter writing etc in books
- 8) 1st year admissions starts from 5th July

Krandhyg  
1/7/19

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD

O/C  
1/7/19



01MIMER/MICRO/318/2017

Debriefing of college council meeting held on <sup>26/7/19</sup> 23/7/19.

Following members were present.

1. Dr. Sandhya Kulkarni - Ksandrahye
2. Mrs. Anjali Jayawant Ag
3. Mrs. Charan K. Dardi Chay
4. Miss Smita Watwe Smita

Following points were discussed.

1. CAP started from 8<sup>th</sup> July going on smoothly
2. Registration for NAAC application done.
3. Staff selection done on 15<sup>th</sup> July.
4. NAAC info collected from Jan 2013 to July 2019.
5. Bioethics conf. for students at Wardha. (July 19).  
MIMER students received various awards.
6. Guest lecture on 31<sup>st</sup> July by community medicine
7. Awareness activities for community by community medicine dept (on current topics like monsoon related diseases)
8. OBGY suggested for regular screening for deformities.  
So eye check up & hearing check ups.
9. Faculty development workshop on 3<sup>rd</sup> & 31<sup>st</sup> Aug  
in morning sessions.
10. Articles for MIMER Journal are invited.
11. ICMR approved projects should be followed up & reported to incharge.
12. IEC approval has not been yet received from authorities. (Dell.)
13. As per MUHS all students admitted VC-PC 2019-2020 must get fitness certificates from OBGY, Psychiatry, Medicine, Surgery
14. 5<sup>th</sup> Aug - Foundation day of MIT. Dr. Pandav to visit MIMER on 6<sup>th</sup> & 7<sup>th</sup> Aug.

OK

15. Hospi inf<sup>n</sup> & sterilization control - Training & demo.  
for interns, PGs, Nurses, technicians, Mama-Maushis  
regularly.

16. Cut off for time in & out of hostel.

Khandwala  
26/7

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD



Debriefing of college council meeting held on 27-8-19.

Following members were present.

1. Dr. Sandhya Kulkarni — Ksandy
2. Dr. Powar — Dr. Powar
3. Mrs. Anjali Jayawant — An
4. Ms. Charan K. Dardi — Charan
5. Mrs. Smita Watwe — Smita

Following points were discussed -

1. Faculty development on 7<sup>th</sup> sept instead of 31 Aug.

On 31 Aug GCP workshop to be held. All IEC members, Board of S.R.C. should attend it

2. Articles are called for MIMER journal to be published in Dec. during ARSC.
3. All ICMR projects (11) been accepted for 2018. This years ICMR projects to be presented in monthly Research society meeting.
4. Mentorship program.
5. All residents should become members of their local bodies of respective subjects.
6. Non P.G. depts can club to have journal club like activities.
7. Board of scientific Research committee meeting on 17<sup>th</sup> sept. IEC date yet to be finalised.
8. Two separate IECs (1 for research projects & other for clinical trials)
9. 23<sup>rd</sup> to 26<sup>th</sup> sept revised basic course workshop will be held
10. Master calender for various activities to be prepared

O/C ii. Overall 1<sup>st</sup> yr result 89%

12. International Bioethics conf in Chennai 8-10<sup>th</sup> Nov.
13. Academic ambience to be created for guest lecture
14. Research society presentation standard ppt format required  
Templet will be provided.
15. NAAC declaration form to be submitted by 4<sup>th</sup> sept.
16. MET award a national gap is present members can join these
17. 2<sup>nd</sup> Oct to 4<sup>th</sup> Oct world parliament at Rajbaug campus  
Dr Tamkar & Dr Desouza to coordinate.
18. MIMER Logo designing competition (open to all)  
(size 5mb)

Kranthi 29/8/19

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

Rashmi  
29/8/19



No/MIMER/MIC/2019/346/2019

Debriefing of college council meeting held on 25/9/2019.

Following members were present.

1. Dr. Sandhya Kulkarni — Ksawdhya
2. Dr. Sadhana Chate SS Chate
3. Mrs. Anjali Jayawant AJ
4. Ms. Charan K. Dardi Chamy
5. Mrs. Smita Watue S. Watue

Following points were discussed —

1. MEU was organised revised basic workshop from 23-26<sup>th</sup> Sept.
2. Follow up of ICMR projects
3. 'Occupational hazards' to be taken in Marathi
4. BORS meeting on 26<sup>th</sup>, IEC on 1<sup>st</sup> Oct, IEC for faculty later.
5. Hicc meeting on 3<sup>rd</sup> Sept. Discussion regarding supply of RO water to OT. Dr. Nagre madam agreed for OT & CSSD.
6. Formation of Medical Board for issuing certificates for Faculty. Members should be above Assist Prof.

Ksawdhya  
30/9/2019

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD

ok

R  
Reshmi  
30/9/19

MIMER Medical College, Talegaon Dabhade

Department: Microbiology

Minutes of meeting

Debriefing of college council meeting (held on 18/10/2019) was done on 18/10/2019

Following points were discussed

1. College achievements were discussed results of summer exam ( UG,PG)
2. MCI recognition for 150 seats
3. PG inspection for community medicine exit and for increase in seats for surgery, Ortho & OBGY
4. Updates about health camps
5. Dr. Ratna Majumdar awarded Best Teacher "on Teacher's Day at MIT
6. Silver Jubilee celebration of MIMER started on 21<sup>st</sup> Aug – 2019
7. MMJ – got indexed, 1<sup>st</sup> issue in June -2019
8. NAAC application submitted
9. Mentorship program should be carried out regularly
10. During vacation focus on NAAC work
11. PG guide & HOD will proceed on vacation only after PG dissertation – synopsis work is complete
12. Conduct Basic RM workshop for faculty who wish to do quality research
13. CISP workshop was conducted from 26-28 June 2019
14. RBCW & AETCOM- Conducted from 23-26 Sept. 2019
15. Publication of research in subject journal will be considered for promotion
16. Comm. Med. Dept. collaborate and Co-operator with other Depts. to celebrate " Health Days"
17. Dept. wise Term end report was read.



Name of Faculty	Signature
Dr. Sandhya S. Kulkarni	<i>Ksandyas</i>
Dr. Sadhana S. Chate	<i>Sadhana</i>
Mrs. Anjali C. Jayawant	<i>AC</i>
Mrs. Charan Kaur Dardi	<i>CKD</i>
Mrs. Smita A. Watwe	<i>SW</i>

*Ksandyas*

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DARBHAD

Dt. 6/12/2019

Debriefing of college council meeting held on 26/11/2019. The debriefing was done on 3<sup>rd</sup> Dec.

Following members were present-

1. Dr. Sandhya Kulkarni - Sandhya
2. Dr. R.M. Powar -
3. Dr. S.S. Chate - Microbiology & Shree
4. Anjali Jayawant - An
5. Charan Kumar - Charan
6. Mrs. Smita Wadve - Smita

Following points were discussed.

- Last meeting held on 18<sup>th</sup> Oct. 2019
- Health camps - malnutrition - establish center for maln area?
- Next term end report in April 2020
- Performance appraisal report is needed for annual increment.
- Faculty appraisal to be done every 6 months
- Rhinoplasty workshop held on 15<sup>th</sup> Nov.
- Mentorship program for new batch. 2019-20
- MMS release in 8<sup>th</sup> Annual research so. conf.
- website upgradation
- programs organised by the dept should be updated with 3 days.
- guest lect by Dr. Patwardhan - 29<sup>th</sup> Nov organised by physiology Dept.

Sandhya  
6/12

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALGAON DABHADE

OK





26/12/2019

Debriefing of college council meeting held on  
26/11/2019

Following members were presents

- 1) Dr. Sandhya Kulkarni
- 2) Dr. Sandhya Chate - Shriak
- 3) Mrs Anjali Jayawant - Ak
- 4) Mrs Smita Watve - @W
- 5) Mrs Charan Dardi - U

- Principle declared UG + PG result - 90%.
- Camp Report briefing done in MIMER & outside
- Dept. progress report was shared by HOD. (June - Sept 2019)
- "Occupational Hazard" Guest Lect. by Microbiology dept. for technicians, mama, Mausi & Nurses on 31<sup>st</sup> Oct. 2019 & 1<sup>st</sup> Nov 2019. in patho Lect hall
- Performance appraisal report for faculty and resident
- Rhinoplasty Surgery camp - 15<sup>th</sup> & 16<sup>th</sup> Nov 2019
- Mentorship program - List distributed to Depts.
- MIMER Journal updated.
- Budget for 2020-2021 should be submitted by 15<sup>th</sup> Decem 2019
- Update info on college-website.

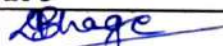



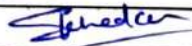



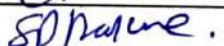




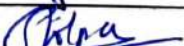




For Shriak  
PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE

**MIMER Medical College, Talegaon Dabhade**  
**Department: General Medicine**

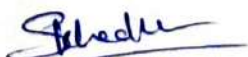
College council meeting ( 26/02/2019)

Minutes of Meeting on: 27/02/2019

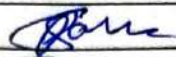



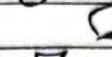
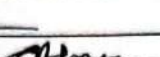

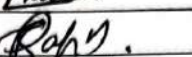


- 1) Interns to be taught proper ward work.
- 2) Grand rounds should be taken twice a month.
- 3) MRD files to be completed on time.
- 4) Research papers to be submitted to MIMER Journal .
- 5) All faculty to fill the declaration form for MCI Inspection.
  
- 10) All faculty to complete online teachers data base.
  
- 11) UG students to present MUHS STRG projects in the department on 4<sup>th</sup> & 5<sup>th</sup> March 2019.
- 12) College level Quiz to be conducted for selection of students for POGS Quiz .
  
- 13) Meeting attended by

Name of Faculty	Signature
Dr. Dilip Bhoge	
Dr V A Chiddarwar	
Dr Madhu Bansode	
Dr. R.S. Joshi	
Dr. Sudam Khedkar	
Dr. Sudeep Kumar	
Dr. Prakash Fadnis	
Dr. Niranjana Pathak	
Dr. Swadhin Dhakne	
Dr Amit Kothari	
Dr. Shrikant Jategaonkar	
Dr Usha Khadtare	
Dr Yuvaraj Badhe	
Dr. Shilpa Bagalkotkar	
Dr. Omkar Sangle	
Dr Rahul Patil	
Dr Digvijay Sinha Hodgar	
Dr Siddhant Dahale	

For



Prof. HOD Medicine Dept.  
MIMER Medical College  
Talegaon Dabhade

Dr Sayali Dhake	
Dr Vikas Deokar	
Dr Akshay Narawad	
Dr Badriprasad Ghuge	
Dr Nitin Bangar	
Dr Praveen Patil	
Dr Rahul Naik	
Dr Shubham Ahirrao	
Dr Anant Phad	
Dr Shrirang Patil	

HOD Signature

  
 Prof. HOD ~~Medicine~~ Dept  
 MIMER Medical College  
 Talegaon Dabhade

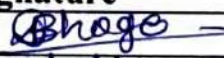
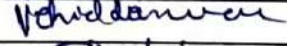
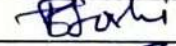


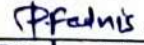
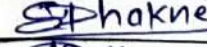

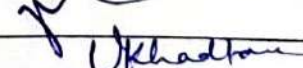
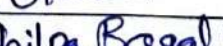
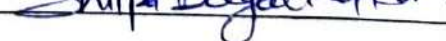



**MIMER Medical College, Talegaon Dabhade**  
**Department: General Medicine**

College council meeting (24/12/2019)

Minutes of Meeting held on 26/12/2019

- 1) Budget 2020-21
- 2) Faculty recruitment
- 3) Information on website last date of submission 25<sup>th</sup> of every month.
- 4) Anti ragging committee
- 5) Committee for differently added persons
- 6) Biomedical waste workshop 26<sup>th</sup> .
- 7) STS – Technical committee meeting 30<sup>th</sup> Dec. 2019
- 8) STS – Technical committee meeting 3<sup>rd</sup> Jan 2020 for clinical subjects .
- 9) IEC on 20<sup>th</sup> Jan 2020.
- 10) CAP starts from 26<sup>th</sup> Dec 2019 to 11<sup>th</sup> Jan 2020
- 11) OT & CSSD experts
- 12) Gathering in February 2020.
- 13) 26<sup>th</sup> Jan classical music programme
- 14) Meeting attended by

Name of Faculty	Signature
Dr. Dilip Bhoge	
Dr V A Chiddarwar	
Dr. R.S. Joshi	
Dr. Sudam Khedkar	
Dr. Sudeep Kumar	
Dr. Prakash Fadnis	
Dr. Swadhin Dhakne	
Dr Amit Kothari	
Dr Yuvaraj Badhe	
Dr Usha Khadtare	
Dr. Shilpa Bagalkotkar	

Dr Akshay Narawad	
Dr Badriprasad Ghuge	B. Ghuge
Dr Nitin Bangar	N. Bangar
Dr Praveen Patil	P.P.
Dr Rahul Naik	R. Naik
Dr Shubham Ahirrao	S. Ahirrao
Dr Anant Phad	Anant P.
Dr Shrirang Patil	S. Patil.
Dr Manish Reddy	M. Reddy
Dr Kartik Jadhav	K. Jadhav
Dr Arun Bagde	A. Bagde
Dr Bhagyeshri Lahane	B. Lahane



HOD Signature

Prof. HOD Medicine Dept.  
MIMER Medical College  
Solapur, Maharashtra



22/11/18

# Joint occupancy of college council meeting on 20/11/18

Attended by Dr. Smita Bhide, Dr. Gauri Metkari

## Departmental meeting conducted by Dr. Smita on 22/11/18

### Minutes of meeting

- Faculty of residents who have joined after 19/10/18 should have updated passport & them at the time of MCI if they should attach xerox copy of updated passport & declaration form
- SWOT of Faculty, residents of non-teaching staff
- Annual research society conference
- All case reports will be presented as poster
- MOHS - state level conference - no registrations till date
- Form C - clinical depts to submit by Friday
- appoint one faculty for website update
- competency based education on MCI website
- DNB equivalent to MD if done from 500 bedded hospital
- Term summer vacation - equal no. of faculties in both halves. No leaves in working half of vacation

### present faculty

- Dr. S.A. Jeshi
- Dr. Smita
- Dr. Gauri
- Dr. Vidyasagar
- Dr. Ashwini
- Dr. Javil
- Dr. Swapnil

### present residents

- Dr. Priya
- Dr. Vikas
- Dr. Sharmika

↑  
Bhide  
Dr. Smita Bhide



No/MIMER/Micro/ 16 /2018

Department of Microbiology  
MIMER Medical College  
Talegaon Dabhade, Pune.  
Date: 30/01/2018

7/2

To,  
The Principal  
MIMER Medical Collee  
Talegaon Dabhade.

Subject: College Council Meeting (held on 23/01/2018) was done in the department on 25<sup>th</sup> Jan 2018

Following members were present

- 1) Dr. Sandhya S. Kulkarni — *Ksandhya*
- 2) Dr. Sadhana S. Chate — *Sadhana*
- 3) Dr. Jaishree S. Puri — *Jaishree*
- 4) Anjali C. Jayawant — *AC*
- 5) Dr. Ketaki Kulkarni — *Ketaki*
- 6) Ms. Charan Kaur Dardi — *Charan*
- 7) Smita A. Watwe — *Smita*

Following points were debriefed

- 1) About ICMR projects
- 2) MMJ – eISSN has been received, call up for articles for new issue. Needs the confirmation from reviewers as the mail has been already send to all reviewers
- 3) NSS camp was organized from 15<sup>th</sup> -20<sup>th</sup> Jan. through this camp – students training was done & also publicity of facilities available at MIMER.
- 4) Mega health camp was held on 21<sup>st</sup> Jan at Talegaon
- 5) Need of becoming members of specialty association
- 6) Republic day celebration notice

*Ksandhya*

Prof & HOD

Dept. of Microbiology

PROF. AND HEAD  
DEPTT. OF MICROBILOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

*R. Rehman*

07/2/18

*o/c*

Dept. of Microbiology  
MIMER Medical College  
Talegaon (D), Pune.  
Dt :- 7/3/2018

To  
The Principal  
MIMER Medical College,  
Talegaon (D)

Sub :- Debriefing of college Council Meeting (6/3/18)

Following members were present.

- 1) Dr. Sandhya Kulkarni — *Sandhya*
- 2) Dr. Sadhana Chate — *Sudate*
- 3) Dr. Ketaki Patil — *K.V. Patil*
- 4) Ms. Chetan Kaur Dardi
- 5) Ms. Smita Watwe — *Smita*

Following points were debriefed.

- 1) MIMER Journal 2<sup>nd</sup> issue - articles invited.
- 2) PLEXUS 2018 went on well.
- 3) LIC inspection will be a surprise inspection.
- 4) Bus service will be provided to get patient from Intecias.
- 5) Demand for dormitory for patient's attendants.
- 6) Parking issues
- 7) NAAC meeting on 7<sup>th</sup> March 2.50 pm.

- 8) 8/3/2018 - Women's day celebration -  
CME by Medicine Dept.  
Community Med & Ortho Dept. - Bone Density  
Camp at UMC.  
At Sadam base - competition for ladies
- 9) Guest lect. by Ortho Dept on 9/3/18  
1.30 pm.
- 10) Urine (R) & Haemogram of max OPD pts.  
should be done.
- 11) Dept. al activity should be informed to  
Principal office.
- 12) Regarding upgrading of website (Academic,  
Attendance, Research activities etc)
- 13) International Journal's number to be  
cut down from 65 to 40. maximum.

Thanking you.

Khandays  
7/3/18

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

R  
Rehman  
7/3/18



21/4/2018

Briefing of college council meeting was held in Dept. of microbiology on 21/4/18 at 10.30 am. Following members were present.

- 1) Dr. Sandhya Kulkarni - Khandya
- 2) Dr. Sadhana Chate Sunak
- 3) Mrs. Anjali Jaywant anjalyawant
- 4) Dr. Ketaki Pathak Kulkarni
- 5) Ms. Charan Kaur Dardi Chav
- 6) Mrs. Smita Watwe Sunak

Following points were discussed.

SVA  
Received  
02/04/18

1) ~~MIMER Journal~~ - Indexing & ISSN no. is in process. 5 articles are received.

- 2) 16 projects were presented in Technical committee.
- 3) Bus service for remote area patients started.
- 4) NAAC meeting on 7<sup>th</sup> Mar & updates.
- 5) Roundtable conf at MIT on 7<sup>th</sup> April.
- 6) Curriculum committee meeting in MUHS in 1<sup>st</sup> week of April. Any changes in existing curriculum should be conveyed to Principal office.
- 7) Feedback of PG, MCI medicine inspection on 2<sup>nd</sup> Mar.
- 8) PG activity record maintenance.
- 9) CME, conf, Guest lect. etc. should be maintained indept.
- 10) LIC inspection on 23<sup>rd</sup> March went OK. Khandya
- 11) Proper filling of leave application.

OK

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TAL...

Rebriefing of college council meeting held on  
25-4-2018

Following members were present :-

- 1) Dr. Sadhana Chate - Sadhana
- 2) Dr. Jaishree Puri - Jaishree
- 3) Mrs. Anjali Jayawant - Ana
- 4) Mrs. Smita Watwe - Smita

Following points were discussed :-

- 1) Journal of MIMER - Publication - ISSN NO. received
- 2) Research projects - Technical committee meeting held on 29<sup>th</sup> March 2018 - 14 projects
- 3) IEC meeting - Held on 10<sup>th</sup> April 2018
- 4) NAAC meeting was held on 7<sup>th</sup> March 2018 at 2.30 pm
- 5) MIMER will be a centre for "Climate change & Public Health". In this connection there will a round table conference on world health day i.e. 7<sup>th</sup> April 2018 at MIT college campus, Kothrud.
- 6) PG-MD Medicine - MCI Inspection - was held on 21<sup>st</sup> March
- 7) MUHS - LIC Inspection was held on 23<sup>rd</sup> March.

Sadhana  
For



Debriefing of College Council Meeting was done in Dept. of Microbiology on 31/5/2018 at 11:30 am.

Following members were present.

- 1) Dr. Sadhana Chate <sup>SS</sup>
- 2) Dr. Jalshree Puri <sup>Jalshree</sup>
- 3) Mrs. Anjali Jaywant <sup>anjali jaywant</sup>
- 4) Ms. Charan Kaur Dardi <sup>Charan</sup>
- 5) Mrs. Smita Wadve <sup>Smita</sup>

Following points were discussed.

1. Schedule of UG/Pg exam discussed.
2. ~~Suggestions to Principal office regarding Education/ syllabus / infrastructural facilities in view of MCI President visit to MUMS.~~
3. Declaration forms for MCI/LIC inspection to be filled urgently, and sent urgently to Principal office. Last date for submission is 7/5/18.
4. College website to be updated within 3 days (CME/Workshop/Conference/Publication/Timetable/Mirandani)
5. Inspection of all departments will be conducted in next week. Cleanliness should be maintained. All non-working instruments should be condemned. Broken furniture should be discarded.
6. Dead stock verification committee to be formed.

OK,

31/5/18

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

Debriefing of college council meeting  
was conducted on 5/7/18 at 1.45 pm.

Following members were present.

- 1) Dr. Sandhya Kulkarni - ~~Kulkarni~~
- 2) Dr. Sashana Chate - ~~Shirke~~
- 3) Mrs. Anjali Jaywant - ~~anglyayawat~~
- 4) Dr. Ketaki Patrak
- 5) Mrs. Smita Watwe. Shelke

Following points were discussed.

- 1) monogram can be prepared b/w programme on med approach to rape victim (Dept. of OBGYN, Dept. of Psychiatry, FMT - can contribute)

Also on mirror neurons.

- 2) monthly research society meet - on Monday.
- 3) Tech. committee meeting - faculty - <sup>henceforth</sup> on 5/7/18  
IEC will be held on 3<sup>rd</sup> wk of July

- A) JRI - to submit Research proposal, Tech committee meeting will be on 10 Sep. <sup>(+thesis) in</sup>  
IEC on 10<sup>th</sup> Oct & Submission of proposal

<sup>all</sup> 5/7/18 to university by 15<sup>th</sup> Oct.

Before this, basic research methodology workshop to be conducted 1<sup>st</sup> wk of Aug.

- 3) Research projects not-accepted by ICMR, now can be converted & submitted to MUIs
- 4) for MIMER Journal - 8 articles received.  
(more are required).

o/c



7) Complaints from students reg. conduct of  
Exam<sup>n</sup> received by MUHS & so female  
Observer (from other dept) - must - during  
exam: For Summer 2018 exam, all depts.

8) have to send names.

8) JRII should receive casualty calls.

Dr. Khedkar - duty roster making.

9) World Peace Parlourment programme will be  
held 2<sup>nd</sup> - 5<sup>th</sup> Oct at Rajbag. Faculty  
has to contribute as per need.

10) Health camp to be conducted before  
wali to utilize funds received from us.

Khanday 5/7

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD

held on 25/7/18

Debriefing at college council meeting, was done in dept. of microbiology on 27/7/18 at 2.30 pm

Following members were present.

- Dr. Sandhya Kulkarni - *KSandhya*
- Dr. Ketaki Patil - *KP*
- Ms. Charan Kaver Dardi - *Charan*
- Mrs. Smita Wadwe - *Smita*

Following points were discussed.

- 1) IEC meeting on 25<sup>th</sup> - 11 projects - some can be converted to MUHS projects
- 2) FGI attendance for int exam must. FGI activity schedule should be sent to principle office.
- 3) Basic RM workshop - tentative dates - 8-10 Aug
- 4) DMER MS ENT inspection - 31/7/18
- 5) Update of college website time to time
- 6) Dept. activity record should be maintained & to be brought to college council meeting
- 7) 1<sup>st</sup> year college (MBBS) will start from 1/8/2018

*SX*  
27/7/18

*KSandhya*  
27/7

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHAD

OK



Debriefing of college council meeting was done in dept of Microbiology on 31/9/2018 at 11:15am.

Following members were present

Dr Sandhya S. Kulkarni — ~~Kulkarni~~

Dr Sadhana S Chate — ~~Chate~~

Mrs Anjali C. Jayawant ~~AG~~

Mrs Charan Kaur G. Dardi ~~Chang~~

Mrs Smita A. Watwe ~~Shelat~~

Following points were discussed

1. Basic research methodology workshop was held from 16<sup>th</sup> - 18<sup>th</sup> Aug 2018. for PG students & Ph. teachers.
2. Photo's and report of any program conducted by the dept has to be submitted to vice principal, Admin
3. MUHS Resource Conference on 1<sup>st</sup> Feb 2019.
4. Medicine case on Respiratory update on 29<sup>th</sup> Aug 2018.
5. Guest lect on 1<sup>st</sup> Sept 2018 - Opthal. dept -
6. 1<sup>st</sup> Sept. welcome address - For 1<sup>st</sup> yr Batch.
7. Annual Research Conf → 7<sup>th</sup> Dec 2018.  
(Biochemistry - Host. theme - Nutrition Suggestion welcome for theme.) SAB  
31/9/18
8. Guest lect - Surg dept - 30<sup>th</sup> Oct 2018.  
Dr Joshi Chronic Pancreatitis

Debriefing of college council meeting was done in dept of Microbiology on 19/9/18 at 2:45pm.

Following members were present

Dr Sandhya Kulkarni — Ksandhyas

Dr Sadhana Chate — SChate

Mrs Anjali Jayawant Aji

Ms Charan Kaur Chaur

Mrs Smita Watne @Smita

Following points were discussed—

1. Mentorship circular (mentors for Aug 2018 Batch) has been circulated
2. Technical Committee <sup>meeting</sup> 14 Sept 2018 for PG (JR-1).
3. Departmental activities for year 2016-2018 have been reviewed by IT dept. <sup>only</sup>
4. <sup>Henceforth</sup> ~~Consequent~~ monthly update has to be informed to IT dept.
5. NAAC criteria V information by most dept not complete (Students award & representation at different level).
6. Annual research conference to be held on 7<sup>th</sup> Dec 2018. Every dept has to submit one poster & one oral presentation.
7. 26<sup>th</sup> Sept Guest lect in skin VA dept
8. NUHS staff approval committee will be on 27<sup>th</sup> Sept 2018.

19/9/18



Debriefing of college council meeting was done in  
-the Dept. of Microbiology on 17/10/18 at 12.25 pm.

Following members were present.

1. Dr. Sandhya Kulkarni → Sandhya
2. Dr. Sadhana Chate SChate
3. Mrs. Anjali Jayawant Aj
4. Mrs. Smith Watwe @Smith

Following points were discussed:

1. Research projects.
2. Winter vacation All-faculty to be present on 17th Oct.  
3rd Nov & 19th Nov 2018.
3. NAAC I@AR has been submitted.
4. All blood requisitions to go through blood bank. (BIO)
5. All investigations to be sent to respective labs of MIMER  
only.
6. No leave to be sanctioned after 19th Nov 2018.

Sandhya  
17/10

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY,  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

o/c

Sandhya  
17/10/18

Debrieting of college council meeting was done in Dept. of microbiology on 23/11/18 at 9.30 am.

Following members were present.

- 1) Dr. Sandhya Kulkarni - Kulkarni
- 2) Dr. Sadhana Chate - SChate
- 3) Dr. Ketaki Potnank - Potnank
- 4) Mrs. Smita Khatne - Khatne

Following points were discussed.

- 1) ARC on 7/12/18 - All case reports for oral presentation have been converted to Paster
- 2) MUHS state level research conference - Feb. 2019, no registrations yet.

~~3) For AET inspection, integrated teaching schedule, seminars, names of students should be updated.~~

- 4) DNB candidate from 500 bedded hosp. 30 bed units, & do superspeciality → 1 year Stship → Asst. Prof (criteria)
- 5) Website update regularly to be done. Last year publication list.
- 6) During working half vacation no leave allowed. If taken, it will be LWP.

Kulkarni  
23/11

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON, DABHAD

*[Signature]*  
23/11/18  
Khatne





Debriefing of college council meeting was done on 27/12/18 at 11:00am in microbiology dept.

Following members were present.

- 1) Dr. Sandhya Kulkarni — Kulkarni
- 2) Dr. Sadhana Chate — SChate
- 3) Mrs. Anjali Jaywant — Jaywant
- 4) Dr. Ketaki Pathak — Pathak
- 5) Mrs. Smita Watwe. — Watwe

Following points were discussed.

1) 7<sup>th</sup> ARC was held on 7<sup>th</sup> Dec.

2) Day care surgery record maintained

3) MDS - Form A, B, Declara<sup>n</sup> form verification done

4) MUHS - STRG & LTRG project registration date 8 Jan

5) ICMR project grant increased to 20,000/-.

Prior IEC clearance not required.

6) Extension to Interns to be given if not attending pasting.

7) Class IV to reach ward within 20 min, after pt investiga<sup>n</sup> (xray) etc. movement registers maintained

8) Requisition to Radio Dept to reach by 9am

9) MUHS Research Conf. (1st Feb) - no registrations till now

10) NAAC - new format - for Institutes & Health Sciences will be forwarded to Depts.

Kulkarni 27/12

PROF. AND HEAD  
DEPT. OF MICROBIOLOGY  
MIMER MEDICAL COLLEGE  
TALEGAON DABHADE

O/C

27/12/18  
n/n

DEPARTMENTAL MEETING AFTER COLLEGE COUNCIL ON 16/10/2018 AT 2.30PM

Following points were discussed:

1. All International publications to be sent to NAAC
2. All faculties will attend today's guest lecture on account of World Mental Health Week-2018 on 17<sup>th</sup> Oct.2018
3. Henceforth if the topic of Guest Lecture common to all, then only it will be organized in AC Lecture hall in OPD. Otherwise it will be organized in the department itself.
4. Global hand washing day was observed by Dept. of Microbiology.
5. Presentations for annual research conference should be submitted before 25<sup>th</sup> October 2018.
6. Entire vacation will be made LWP, if the faculty does not attends college on 17<sup>th</sup> Oct. 2018 and 3<sup>rd</sup> Nov. 2018.
7. No Leave will be sanctioned after 1<sup>st</sup> Dec.2018.
8. CPR Workshop for Interns on 23<sup>rd</sup> Oct2018, Dept. of Community Medicine will coordinate.
9. Conference in D.Y.Patil Medical College on 14<sup>th</sup> to 17<sup>th</sup> Feb.2019
10. If involvement of faculties in the departmental and teaching activities is not satisfactory then they may leave the institution.

Following Staff members attended the meeting

1. Dr. S.V.Chincholikar, - Professor & Head
2. Dr. R. Majumdar - Professor
3. Dr. Aastha Pandey - Associate Professor
4. Dr. Madhura Ashturkar - Associate Professor
5. Dr. Rupali Bagga Verma - Associate Professor
6. Dr. S.J.Kulkarni - Assistant Professor
7. Dr. Maya Kshirsagar - Assistant Professor
8. Dr. Swati Rajee - Assistant Professor
9. Dr. Ashlesha Dandekar - Assistant Lecturer

*S.V. Chincholikar*

*R. Majumdar*

*Aastha Pandey*

*Madhura Ashturkar*

*Rupali Bagga Verma*

*S.J. Kulkarni*

*Maya Kshirsagar*

*Swati Rajee*

*Ashlesha Dandekar*

*Dr. Kulkarni*

OTC  
*[Signature]*  
22/10/18


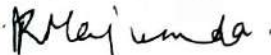






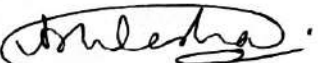


DEPARTMENTAL MEETING AFTER COLLEGE COUNCIL ON 21/11/2018 AT 2.30PM

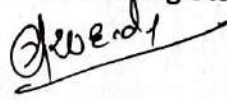
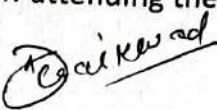
Following points were discussed:


1. Congratulations to Dr. Jagannath Dixit, Professor & Head, GMC, Latur declared as brand ambassador by Govt. of Maharashtra for Obesity Control Campaign.
2. Information about communal harmony week was given by Dr. S.V.Chincholikar.
3. Discussion about day care surgeries.
4. Annual research conference on 7<sup>th</sup> December 2018. All case reports will be treated posters
5. MUHS Conference will be held in MIMER in Feb.2019 .
6. Intra Departmental seminars should be organized and maintain the record in the Dept
7. Joining date of faculties to be put on website.
8. There are vacancies in Dept. of Medicine, Dept. Of Skin & VD and Dept. of TB & Chest Search for post graduate candidates.
9. MCI Inspection. No leave will be sanctioned henceforth. Leave on 3<sup>rd</sup> and 19<sup>th</sup> Nov. 2018 will be treated as LWP for all vacation period.
10. SWOT analysis of the departments will be discussed in the dept. itself one after other.

Following Staff members attended the meeting

1. Dr. S.V.Chincholikar, - Professor & Head 
2. Dr. R. Majumdar - Professor 
3. Dr. Aastha Pandey - Associate Professor 
4. Dr. Madhura Ashturkar - Associate Professor 
5. Dr. Rupali Bagga Verma - Associate Professor 
6. Dr. S.J.Kulkarni - Assistant Professor 
7. Dr. Maya Kshirsagar - Assistant Professor 
8. Dr. Swati Rajee - Assistant Professor 
9. Dr. Ashlesha Dandekar - Assistant Lecturer 

PG Students & Non-Teaching Staff attending the Meeting

  
23.11.18

Following points were discussed:

1. 7<sup>th</sup> Annual Research Conference was a success.
2. A, A1, A2, B Form forms verified the Departments.
3. MUHS grant project to be submitted on or before 8<sup>th</sup> Jan.2019.
4. MUHS Conference – still no registration, if no registration – No Conference.
5. NAAC- Work is being done satisfactory. New things to be sent to all depts. By Dr. Swati
6. NIEC required for STS ICMR projects registration & synopsis submission.
7. After 1<sup>st</sup> Jan – MCI anytime, be prepared. Purchase the Books for Library.
8. Dr. Photkar was congratulated for excellent suggestions for improving the case paper, investigation and various things related to OPD & IPD.

Following Staff members attended the meeting

1. Dr. S.V.Chincholikar, - Professor & Head
2. Dr. R. Majumdar - Professor
3. Dr. Aastha Pandey - Associate Professor
4. Dr. Madhura Ashturkar - Associate Professor
5. Dr. Rupali Bagga Verma - Associate Professor
6. Dr. S.J.Kulkarni - Assistant Professor
7. Dr. Maya Kshirsagar - Assistant Professor
8. Dr. Swati Raje - Assistant Professor
9. Dr. Ashlesha Dandekar - Assistant Lecturer

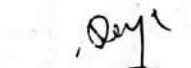














PG Students & Non-Teaching Staff attending the Meeting





# MIMER MEDICAL COLLEGE & BSTRH HOSPITAL, TALEGAON (D)

## DEPARTMENT OF GENERAL SURGERY

Minutes of departmental meet after Staff Council Meeting held on 18<sup>th</sup>  
September 2018 at 2 p.m. in Conference Hall.

DATE :19/9/2018

TIME: 2PM-3PM

### Following points discussed

1. All Depts. to submit hard copies of past month Departmental activity CME and Guest Lecture records in College Council meeting. It is useful for keeping records. - *Dr. tushar sir is in-charge,*
2. Dept. of Orthopaedics has organized a special lecture based on **Management of Benign Musculoskeletal Tumors**, by eminent oncosurgeon Dr.Yogesh Panchawagh on Friday. 14th September '18 at 2 PM
3. Dept. of Medicine In association with Research Society, MIMER Medical College, conducting Guest Lecture on Topic: **Digital Electronic Prescription - Ideas For Today And Tomorrow**, On 21/09/2018, Friday Guest speaker: Dr Mohan KT
4. Annual research society conference 2018 will be held on 22<sup>th</sup> Dec. 2018. All dept. to submit 1 poster and 1 oral presentation

19/9/2018

Dr. Nikhil Prasad Prasad

& Saumendra Kumar Kumar

Dr. Trishon Khachare Khachare

Dr. P. V. G. Jadhav Jadhav

Dr. Nandkishor Raut Raut

Dr. Arun Gunshan Gunshan

Dr. S. P. Gulve Gulve



## DEPARTMENT OF SURGERY

Minutes of Surgery Department Meeting after college council meeting

College Council Meeting was held on 30/7/2020

Minutes of Surgery Department Meeting after college council meeting held on 31/7/2020 at 12:30 in surgery library conducted by Dr. Sachin Naik Head of department.

Following points were discussed in meeting.

- 1) Fellowship Admission last Date 10/8/2020
- 2) Microsoft team Training discussed and decided to Arrange PGP Programme on Microsoft team. Dr. Keyur Gutte will create a surgery microsoft team for PGP
- 3) PG Exams will happened as scheduled –
  - Theory from 25/8/2020 and practical on 5/9/2020
- 4) Online MCI inspection (Exit)
- 5) Two internal and two external examiners performing from other university / College
- 6) OSCE pattern – Practical Examination
- 7) UG Exams – Postponed.
- 8) 2<sup>nd</sup> year can be promoted to III/I and IIIrd minor to IIIrd major
- 1<sup>st</sup> MBBS will not be promoted and final MBBS will not be promoted
- Suggestion for time of exam.
- 9) Internal Assessment for 4<sup>th</sup>, 5<sup>th</sup> and 8<sup>th</sup> term - same guidelines will be followed
  - o (online exams)
- 10) Submission of online classes and courses record to office SPSS software
  - o Teaching Programme
- 11) NAAC
- 12) RT.PCR to be started in MIMER
  - o Covid- 83 patents on Bed and 18/18 in ICU,
  - o 247 patents Total
- 13) Adding more beds to covid wards

*Sachin Naik*

Dr. Sachin P Naik  
Professor & Head  
Department of Surgery

**DR. SACHIN NAIK**  
M.S. (Gen. Surgery), D.Lap., FMAS  
Professor & Head

31/07/2020

31/07/2020.

1) Dr. Sachin Naik

2) Dr. R.N. Bhatnagar

3) Dr. Dube. SB

4) Dr. K. Gulkar

5) Dr. Trishan Khachane

6) Dr. Ajit U. Jadhav

7) Dr. Gunde S.S.

8) Dr. Bhande

9)

9) Dr. Gulve

10) Dr. Arul Ganesham

11) Dr. Kishoregar Samrat

12) Dr. Phadnis

13) Dr. Dinesh

14) Dr. Mohan.

15) Mr. Sonali Rajc

Sachin Naik  
~~Sachin Naik~~

Prof

Dubey

Gulkar

Khachane

Jadhav

Gunde S.S.

Bhande

Gulve  
Arul Ganesham

Kishoregar  
Samrat

Phadnis

Dinesh

Mohan

Sachin Naik

**DR. SACHIN NAIK**  
M.S. (Gen. Surgery), D.Lap., FMAS  
Professor & Head, Dept. of Gen. Surgery  
MIMER Medical College & BSTRH,  
Talegaon Bazar, Pune - 410507.



# MIMIER MEDICAL COLLEGE & BSTR HOSPITAL TALEGAON DABHADE

## DEPARTMENT OF SURGERY

### Minutes of Surgery Department Meeting after college council meeting

College Council Meeting was held on 19/8/2020

Minutes of Surgery Department Meeting after college council meeting held on 20/8/2020 at 12:30 in surgery library conducted by Dr. Sachin Naik Head of department.

Following points were discussed in meeting.







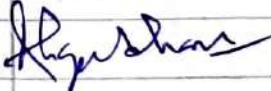
- 1) PG Examinations to be held as scheduled
  - Theory from 25/8/2020 and practical on 5/9/2020
- 2) Online MCI inspection (Exit) – 3<sup>rd</sup> and 4<sup>th</sup> sept Patho dept and 7<sup>th</sup> sept OBGY Dept.
- 3) Two internal and two external examiners performing from other university / College
- 4) OSCE pattern – Practical Examination
- 5) UG Examinations to be held and scheduled on 24<sup>th</sup> Sept 2020
- 6) Dr. Shantaram Gulve – Assistant Professor in surgery is appointed as Subject Expert for UG & PG MUHS practical examination.
- 7) UG Classes – Time table to be from Monday and to be started as scheduled
- 8) CAP – center started from 31<sup>st</sup> Aug to 10<sup>th</sup> sept 2020, point discussed and inform to concern staff
- 9) Covid – 19 - Updated latest Protocols regarding Covid for departments which are facing inspection along with PG examinations.
- 10) 21<sup>st</sup> Aug. 2020 Concluding remarks by Karad sir for silver Jubilee year 2019-2020.
- Covid 19 Updates:-
  - 427 Total patients,
  - 320 Patients discharged
  - 47 deaths,




Dr. Sachin P Naik  
Professor & Head  
Department of Surgery

**DR. SACHIN NAIK**  
M.S. (Gen. Surgery), D.Lap., FMAS  
Professor & Head, Dept. of Gen. Surgery  
MIMIER Medical College & BSTRH,  
Talegaon Dabhade, Pune - 410507.

Departmental Meeting after College Council Meeting  
Date - 20/8/2020

Sl. No	Faculty Name	Sign.
1)	Dr. Sachin Naik	Sachin Naik
2)	Dr. Brahmajyoti	
3)	Dr. Dube SB	
4)	Dr. Nandkishor Raut	
5)	Dr. Gulve S.D.	
6)	Dr. Samadhan Phursogkar	
7)	Dr. Pravin Sandesh.	<u>Pravin Sandesh</u>
8)	Dr. Tushar Khochane	<u>Tushar Khochane</u>
9)	DR. BILAL K. JADHAV	
10)	Dr. Anand Gaurishankar	
11)	Mrs. Sonali Raju	<u>Sonali Raju</u>
12		
13		



**DR. SACHIN NAIK**  
M.S. (Gen. Surgery), D.Lap., FMAS  
Professor & Head, Dept. of Gen. Surgery  
MIMER Medical College & BSTRH,  
Talgaon Dabhade, Pune - 410507.



# Dept. Meeting

11.1.2017

submit.  
D ICMR Projects

2] MCI - Feedback. USC

Xray } queries solved.

At the end of Jan, Autopsies

3] ? New inspect? - Compliance

OBC; ortho par. 3 units. One extra unit

4] Research Project. - Patient interest.

5] Publications. discuss  
So interviews

For all staff members.

Follow - 1) coming in time Before 10 am. sign

2) Post times

3] Publications.

4] Registers - updated. properly

5]

6] Lecture - schedule.

Add in each lecture

i] for applied - part of the relevant topic

ii] PG aspects.

So PPTs will be updated by all.

7] C.C.I. et cetera + Clinical Path. SOPs.  
Gauri, Ashwin

8] Histopath. Janis, Swarni. eg  
SOPs, classification of various eg reporting of  
Ca breast, mal. Ca Rectum etc.



87 PG activities

Short topic of Haem, Clin path - Jr. PGs

HP. sub. seminar - Secondary PGs

J.C. - Jr + SR.

(Ashwini + Chandrakas)

Slide seminar - Clubbed Ery. Hypertz

(Dr. Jishi Sriniv, Dr. P. P. P.)

Cauni + Janice - Net quiz for various topics

97 Publications

- 1) Dr. Chandrakas Godbole
- 2) Dr. Deepa Telwar
- 3) Dr. Gauri S. Mittal
- 4) Dr. Rajendra B. Zope
- 5) Dr. Swapnil A. More
- 6) Dr. Ashwini Rege Gundawar
- 7) M. Smita Patheek
- 8) Dr. A. Balasubramaniam

*[Handwritten signatures and initials next to the list items]*





# College Council Meeting 28/2/17

- All UG results Good.
- ENT workshop - very good
- MCI Biometric registration
- prelim exam in UG - dates to be informed to parents as per MCHS pattern
- Journal of MIMER -
  - Major dept - at least 2
  - Minor dept - at least 1 } submit by 15<sup>th</sup> March
- NAAC update
- 2, 3, 4 gathering
- Bed occupancy / 15 days 2<sup>nd</sup> & 4<sup>th</sup> Tuesday
- MCI - Minimum compliance.

M-Smita Patil

Dr. Rajendra Zope

Dr. Chandrabas Gadbole

Dr. Ashwini Gundawar

Dr. Tanise Tarson

Signature

Signature

Signature

Dept. of Anatomy  
Date:- 02/06/2017

Principal  
MIMER Medical College,  
Waglewadi Dabhade, Pune

Respected Sir,

Departmental meeting was conducted following college council meeting.  
Following minutes of the meeting were conveyed to all the teachers.

1. In view of University Foundation Day to be observed on 10<sup>th</sup> June 2017, 2<sup>nd</sup> Saturday will be working day for all staff.
2. 21<sup>st</sup> June Yoga day celebration.
3. Book list to be sent to library- for those departments who have not sent.
4. MET room will not be spared from next examination. MET workshop to be conducted in clinical pharmacology hall.
5. Lecture hall – hospital premises work in progress.



Dr. S. M. Belsare  
Prof. & Head  
Dept. of Anatomy

Sr. No.	Name of Teacher
1	Dr. S. M. Belsare
2	Dr. S. B. Vedpathak
3	Dr. D. S. Jadhav
4	Dr. S. A. Khake
5	Dr. V. K. Nirmale

*On duty  
S. A. Khake*



Departmental Meeting  
to be conducted after College Council Meeting 6/4/2016  
HOB

29/4 Conducted by Dr. J.P. Jishi, Prof. Head

1) Univ. exams are postponed for STUDY

2) Examination: Uni. exam starts 20/6/16.  
Lecturers - (M.B.B.) will be given duty  
if needed

"MUST DO"

3) CAP is "MUST" Uni. will take action  
if not attended.

4) NAAC Meeting 6/5/2016

5) Journal End of May set table.

6) MCI - Suggestions - through Dr. Jankar  
eg: Dept. information. Any modification  
convey by Email.

7) Clinic timings - Students not attending

8) PG Teaching Programme. Send to Principal

9) Yoga proposals to M.V.H.

10) Leave rules

i) EL - prefix or suffix by Med. Leave  
not by - C.O. or C.L.

prefix or suffix by suffix

ii) C.O. postponed till June

No leave more than 10 days 1st + 2nd  
not then

iii) max 6 C.O.s can be given together.



11] Faculty vacation postponed to June  
Student vacation 1/5-15/5/16

12] Botany - [Compulsory]  
Class III, IV No. Cos of March / April

13] Ipp - [50] change will be there from 1/5/2016

Faculty: B. Annadha Dr. A. Balasubramanian

Dr. V.B. Powan

Dr. Deepa Tekwar

Dr. Sachin Tonape

Dr. Chandras Colbale

Dr. Swapna A. More

Dr. Pooja D. Zope

Dr. Janice Jason

Dr. Vaishali Phadke

Dr. Vidyasaagar M. Sane

Dr. Rupali F. Karat

Dr. Mangalika Nagar

Dr. Shubli Desai

Non-Teaching Staff

Ayali Gambhale - Clerk

Mrs. Vaishnavi Vinod Phadke Lab Tech

Mrs. Gauri Ranjay Patane

Subhash Lokhande Lab. Tech. G.P. Patane

Rehman

29/4/16



MIMER Medical College, Talegaon Dabhade

Department : General medicine

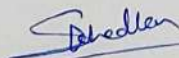
College council meeting held on 06.09.2016

Minutes of Meeting on 07.09.2016

1. NAAC AQAR-date extended to 16<sup>th</sup> Sept.
2. Journal-aim to publish during research society conference.
3. Prelim exam for IInd year discussion.
4. Compliance verification for 100-150 admissions.
5. Fellowship update proposals-to follow up with Mr. Tandale.
6. MUHS PHD forms to be downloaded by every dept. PG guide mist fill
7. Have more publications if no-promotion.
  - Termination of service
  - No increment
8. Apron and I-Card compulsory on campus Rs. 500/- fine for defaulters.
9. MOU for kaivalyadham yoga research.
10. Ethics Committee meeting PG guides and students to attend only synopsis discussion.
11. Setup of PG committee to monitor dissertation.
12. Ranging committee setup.
13. Bioethics follow-24 and 26 November workshop.
14. Annual Conference 1<sup>st</sup> and 2<sup>nd</sup> December 2016.
15. Meeting Attended by

Name of Faculty	Signature
Dr. Dilip Bhoge	
Dr. R.S. Joshi	
Dr. H.K. Kubawat	
Dr. Suresh Vaidya	
Dr. D.N. Hambhire	
Dr. Sudam Khedkar	
Dr. Jategaonkar	
Dr. Narendra Kale	
Dr. Sachin Khade	
Dr. Niranjana Pathak	
Dr. Prakash Fadnis	
Dr. Gautam Jugal	
Dr. Vishal Deshpande	
Dr. Sudeep Kumar	

for



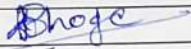


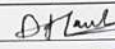
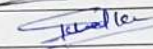
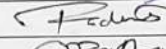
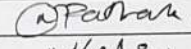
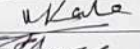
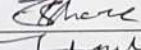


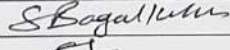

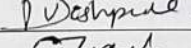
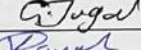
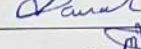
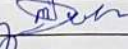

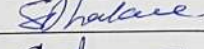


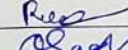

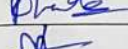

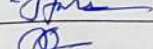

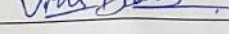
Prof. HOD Medicine Dept.  
MIMER Medical College  
Talegaon Dabhade

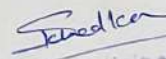
MIMER Medical College, Talegaon Dabhade  
Department: General medicine

College council meeting held on 06.12.2016

Minutes of Meeting on 07.12.2016

- 1)
- 2)
- 3) Meeting attended by

Name of Faculty	Signature
Dr. Dilip Bhoge	
Dr. R.S. Joshi	
Dr. Suresh Vaidya	
Dr. D,N. Hambhire	
Dr. Sudam Khedkar	
Dr. Prakash Fadnis	
Dr. Niranjana Pathak	
Dr. Narendra Kale	
Dr. Sachin Khade	
Dr. Shrikant Jategaonkar	
Dr. Sudeep Kumar	
Dr. Shilpa Bagalkotkar	
Dr. Suhas Jagdale	
Dr. Vishal Deshpande	
Dr. Gautam Jugal	
Dr. Vishal Pawal	
Dr. Megha Pentewar	
Dr. Aishwarya Dalvi	
Dr. Swadhin Dhakane	
Dr. Meenal Chandanwale	
Dr. Rakesh Shinde	
Dr. Yuvraj Raut	
Dr. Omkar Sangle	
Dr. Piyush Lodha	
Dr. Rahul Patil	
Dr. Jatin Talele	
Dr. Siddhant Dahale	
Dr. Vikas Deokar	

For  
  
Prof. HOD Medicine Dept.  
MIMER Medical College  
Talegaon Dabhade



Dept. of Anatomy  
Date:- 18/02/2016

To,  
The Principal  
MIMER Medical College,  
Dalegaon Dabhade, Pune

Respected Madam,

Departmental meeting was conducted following college council meeting.  
Following minutes of the meeting were conveyed to all the teachers.

1. Discussion about bed occupancy.

2. Postponement of university examination to fulfill the requirement of working days i.e. 240 days.

To fulfill the requirement all Saturdays and Sundays will be working days from the month of March.  
Timetable has to be sent to Principal office.

3. MIMER journal is in process. Peer review has to be done by senior teachers from the respective departments till we are ready with team. Last date 31<sup>st</sup> of March.

4. Call the NAAC subcommittee meetings frequently start working accordingly.

5. Alumni meet was successful but outside our premises.

6. Admin section is updating teacher files.

Ensure that all nonteaching staff have signed the stamp paper.

Maintain the movement register.

7. View the MUHS & MCI sites frequently for updates.

8. Stick to leave rules & mention about your availability in case you are on long leave.


9. Maintain the master register & submit to Principal office in time.

Cancel the strike period from it.

10. Promote the research work in your department.

11. No PLEXUS this year.

12. No OATH TAKING ceremony. That will be done by Community Medicine Dept during Internship Orientation.

  
Dr. S. M. Belsare  
Prof. & Head  
Dept. of Anatomy

Sr. No.	Name of Teacher
1	Dr. S. M. Belsare
2	Dr. S. B. Vedpathak
3	Dr. D. S. Jadhav
4	Dr. S. A. Khake
5	Dr. V. K. Nirmale
6	Dr. M. M. Mutalik
7	Mrs. D. K. Tom
8	Dr. A. S. Kulkarni

  
SAC  
Ved  
du  
SAC

Respected Madam,

Departmental meeting was conducted following college council meeting. On 28/3/2016  
Following minutes of the meeting were conveyed to all the teachers.

1. Discussion about attendance report of 1st M.B.B.S.
2. MIMER journal work will finish by the end of April.
3. Changes suggested by MCI inspectors to be executed immediately.
4. First round of NAAC committee meetings to be held before 30<sup>th</sup> of April.

Record to be kept by Chairman of the committee.

5. Use of ID is compulsory in the college premises.
6. "Advanced diploma in Higher Education". Notice has been put up on the notice board.
7. Fellowship proposals to be discussed with Principal madam.
8. Encourage the teachers for research activity.

Submission of the proposals has to be done through proper channel.

9. HODs to see the declaration forms carefully.
10. MUHS approval for eligible teachers has to be activated at department level
11. Leave applications –
  - i) On duty / special leave forms has to be attached with supportive document
  - ii) Nobody is allowed to avail ½ day C. off / Medical leave
  - iii) No post facto for C. off is allowed
  - iv) Foot note about the availability has to be there on the leave application
12. Lecture hall distribution for clinical departments will be done by Dr. Patnaik and Dr. Ambike

Sr. No.	Name of Teacher
1	Dr. S. M. Belsare
2	Dr. S. B. Vedpathak
3	Dr. D. S. Jadhav
4	Dr. S. A. Khake
5	Dr. V. K. Nirmale
6	Dr. M. M. Mutalik
7	Mrs. D. K. Tom

*Dr. S. M. Belsare*  
*S. B. Vedpathak*  
*Dr. D. S. Jadhav*  
*Dr. S. A. Khake*  
*Dr. V. K. Nirmale*  
*Dr. M. M. Mutalik*  
*Mrs. D. K. Tom*  
was present for meeting

*S. M. Belsare*  
Dr. S. M. Belsare  
Prof. & Head  
Dept. of Anatomy



## MINUTES OF MEETING 2019-20

### MIMER MEDICAL COLLEGE, TALEGAON DABHADE

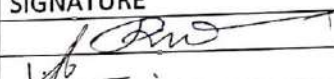

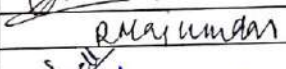


College Student Council – 2019-20 (1<sup>st</sup> Aug'19 to 31<sup>st</sup> July'20)

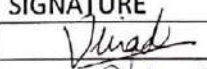
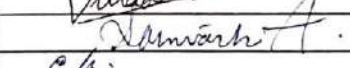
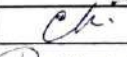
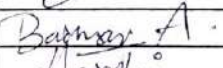
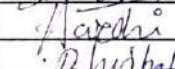
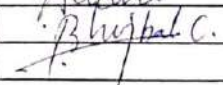
#### MINUTES OF THE MEETING

DATE- 26/08/2019

TIME-2:30PM

1. Decision for involving first year students in meaningful, purpose-oriented activities in the upcoming Ganpati festival.
2. To help create harmonious relationships among faculty, administration, student body and the new students.
3. Discussion regarding the finance and logistics for the festival
4. To coordinate the various events of the festival under supervision of a faculty
5. The ideas to initiate new projects, implement and complete the research projects that have already started.

MEMBERS OF FACULTY	SIGNATURE
Dr. Rajendra Prasad Gupta	
Dr. Sushma Sharma	
Dr. Ratna Mujumdar	
Dr. Vivek Nirmale	
Dr. Sandesh Gawade	

STUDENTS NAME	SIGNATURE
Sudnya Vinod Malode	
Somvanshi Akhaya Sandipan	
C. Maria	
Barmare Arshiyá Shuel	
Aarohi Nagin	
Bhujbal Chaitanya Rangnath	

**MIMER MEDICAL COLLEGE, TALEGAON DABHADE**

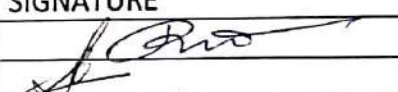
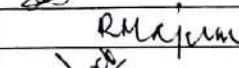
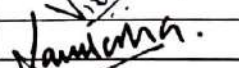


**College Student Council – 2018-19 (1<sup>st</sup> Aug'18 to 31<sup>st</sup> July'19)**

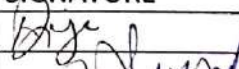
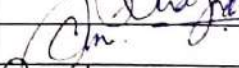
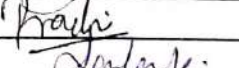
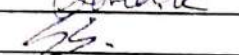


**MINUTES OF THE MEETING**

**DATE- 2/02/2019**

**TIME-2:30PM**

1. The student council met on 2/02/19.
2. The Budget, theme, individual events, kits or prizes to be given, parking space, coverage in the local media discussed
3. The team was proposed, and work distribution was done.
4. To encourage student participation in the research work.

MEMBERS OF FACULTY	SIGNATURE
Dr. Rajendra Prasad Gupta	
Dr. Sushma Sharma	
Dr. Ratna Mujumdar	
Dr. Vivek Nirmale	
Dr. Sandesh Gawade	

STUDENTS NAME	SIGNATURE
Diya Garg	
Shehroz Nagdevwala	
C. Maria	
Chikhalikar Prachi S.	
Savla Khushboo Samir	
Shetty Shruti Somshekhar	



# MINUTES OF MEETING 2018-19

## MIMER MEDICAL COLLEGE, TALEGAON DABHADE

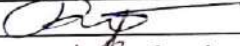
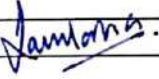
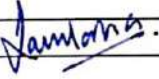

College Student Council – 2017-18 (1<sup>st</sup> Aug'17 to 31<sup>st</sup> July'18)

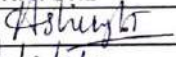
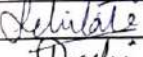

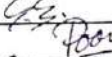
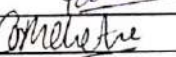
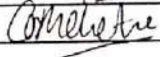
### MINUTES OF THE MEETING

DATE- 15/02/2018

TIME-2PM

1. The student council met on 15/02/18
2. The council brainstormed together and to discuss the roadmap and how to go about the execution, funding and implementation ideas.
3. The activities were finalised and teams formed. A faculty to be incharge of each team.
4. The research projects for ICMR were invited and a briefing planned to guide the students

MEMBERS OF FACULTY	SIGNATURE
Dr. Rajendra Prasad Gupta	
Dr. Sushma Sharma	
Dr. Ratna Mujumdar	Ratna Mujumdar
Dr. Vivek Nirmale	
Dr. Sandesh Gawade	
	

STUDENTS NAME	SIGNATURE
Shinglot Archita Anuj	
Chitale Shantanu S	
Chikhalikar Prachi S.	
Sane Sanyukta Vilin	
Nayak Poornima V.	
Mhetre Gouri S	

# MINUTES OF MEETING 2017-18

## MIMER MEDICAL COLLEGE, TALEGAON DABHADE


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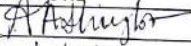
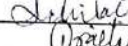
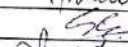
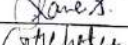
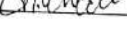

### MINUTES OF THE MEETING

DATE- 28/08/2017

TIME-2PM

1. The student council met on 28/08/17 to discuss regarding the upcoming festival.
2. Discussion regarding funds and activities during the festival.
3. The new batch students would be included in the preparation of the festival.
4. Nomination of Dr. Vivek Nirmale incharge of the new batch to resolve their issues.

MEMBERS OF FACULTY	SIGNATURE
Dr. Rajendra Prasad Gupta	
Dr. Sushma Sharma	
Dr. Ratna Mujumdar	Ratna Mujumdar
Dr. Vivek Nirmale	
Dr. Sandesh Gawade	Sandesh Gawade

STUDENTS NAME	SIGNATURE
Shinglot Archita Anuj	
Chitale Shantanu S	
Chikhalikar Prachi S.	
Sane Sanyukta Vilin	
Shetty Shruti Somshekhar	
Mhetre Gouri S	



MIMER MEDICAL COLLEGE  
DR. BHAUSAHEB SARDESAI TALEGAON GENERAL HOSPITAL, TALEGAON (D)  
MINUTES OF MEETING OF PARENTS TEACHERS ASSOCIATION

Parents Teachers Association meeting was held on 7<sup>th</sup> August 2021.

Following points were discussed in the meeting:

- The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.
- New members of the PTA executive Committee were introduced to the members of the PTA.
- Parents were happy about the First MBBS first internal assessment examination results and contribution of the teachers.
- The parents were requested to come and discuss about the progress of their ward any time on any working day between 2:30 pm to 3:30 pm. It was also informed that parents are allowed to meet the Teachers on any working day.
- Parents were advised to encourage their wards to participate actively in research and extra-curricular activities.
- Parents were advised to have regular communication with their wards. Regular warnings were issued to the students with poor attendance.
- Faculty members raised concerns that few students were reluctant to wear uniform and college ID cards despite repeated warnings given to them. Parents agreed that the college rules must be followed by the students.
- Parent raised question about addition of their email id in group for updating day to day college activities which was done.
- One parent was concerned about second dose of covishield vaccine which was available at our hospital.
- Parent has informed through student section regarding their concern about fee schedule payment.
- As one parent raised query about question bank provision to student which is available on goggle group.
- Any other point with the permission of the Chairperson- There was not a single point raised by any member so meeting concluded with vote of thanks.

- The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule

Parents Teachers Association meeting- 7<sup>th</sup> August 2021.

Following members of the Executive Committee have attended the PTA General Body meeting:

MEMBERS FROM FACULTY

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Sushama Chavan	Chairman	
2	Dr. Pentewar Ganesh	Secretary	
3	Dr. chochojkar Aruna	Member	
4	Dr. Jadhav Ajit	Member	
6	Dr. Shoba Varkar	Member	
7	Dr. Kulkarni Surendra	Member	
8	Dr. Jaya Barik	Member	
9	Mrs. Waive Smita	Member	

MEMBERS FROM PARENTS

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Handre Chandrakumar	Member	
2	Mr. Kurmi Kurumb	Member	
3	Mr. muthiyar sushil	Member	
4	Mr. Ladhav bhupendra	Member	
5	Mr. bhujbal raghunath	Member	
6	Mr. dhalgat Santoshi	Member	
7	Mr. chaudhari ashok	Member	
8	Mr. dhokale manli	Member	
9	Mrs. hirekar (voti)	Member	
10	Mr. Dashnande shrikhar	Member	



# MIMER Medical college

Dr. Bhausaheb Sardesai Talegaon General Hospital

Talegaon Dabhade

## Minutes of Parent Teachers Association committee meeting held on 20.03.2020

1. Welcome to the members of the PTA.

The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.

2. Academic activities Planned for the full academic year.

First Term examinations and tests have been conducted for the Students of first, second and third MBBS. Details of performance and the attendance of the Students were informed to parents individually in parent Teacher meeting conducted.

3. Concerns regarding changed curriculum was raised by few parents in last PT meeting were given the detailed information by the concern subject expert.

4. Role of parents in improving the performance of students and need to monitor the activities of students were discussed

5. Message conveyed to parent member regarding students with consistent low performance in respective subjects were requested to meet the respective HOD's if required.

6. Any other point with the permission of the Chair.

There was not a single point raised by any member so meeting concluded with vote of thanks

7. Vote of thanks.

The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule.

The following members of the Committee have attended the PTA General Body meeting held on 20.03.2020.

**MEMBERS FROM FACULTY**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Belsare Swati	Chairman	
2	Dr. Kulkarni Sandhya	Co- Chairman	
3	Dr. Pentewar Ganesh	Secretary	
4	Dr. chIncholikor Sanjeev	Member	
5	Dr. Jadhav Ajit	Member	
6	Dr. Baburdikar Rupali	Member	
7	Dr. Baravkar Pravin	Member	
8	Dr. Kedare Rahul	Member	
9	Mrs. Watve Smita	Member	

**MEMBERS FROM PARENT**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Chitale Sharad ( 2015 MBBS batch)	Member	
2	Mr. Deodhar Suhas ( 2015 MBBS batch)	Member	
3	Mr. Hendre chandrakumar( 2016 MBBS batch)	Member	
4	Mr. Kurmi Kurush ( 2016 MBBS batch)	Member	
5	Dr. Muthiyar Sushil ( 2017 MBBS batch)	Member	
6	Mr. Jadhav Bhupendra ( 2017 MBBS batch))	Member	
7	Mr. Bhujbal Rangnath ( 2018 MBBS batch)	Member	
8	Mr. Bhalgat Santosh ( 2018 MBBS batch)	Member	
9	Dr. chaudhari Ashok ( 2019 MBBS batch)	Member	
10	Mr. Dhokale Manik ( 2019 MBBS batch)	Member	



**MIMER Medical College**  
**Dr. Bhausaheb Sardesai Talegaon General Hospital**  
**Talegaon Dabhade**

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**Minutes of Parent Teachers Association committee meeting held on 28.09.2019**

1. Welcome to the members of the PTA.

The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.

2. Information about the change of some members of the PTA Executive Body.

As MBBS batch 2014\_15 has completed their MBBS course two members resigned from their membership. Mr. Chaudhari Ashok and Mr. Dhokale Manik. New two members were unanimously selected from newly admitted MBBS batch 2019\_20. New members of the PTA Committee were introduced to the members of the PTA.

3. Academic activities planned for the full academic year. First Term examinations and tests had been conducted for the students of second and third MBBS. The details of performance and the attendance of the students were informed to parents individually in parent teacher meeting conducted for II & III MBBS students and minutes of meeting of the same read out.

4. Minutes of 1<sup>st</sup> meeting held for newly admitted I MBBS students were read out.

5. The parents were also requested to come and discuss about the progress of their ward any time on any working day between 2-00 pm 3-00pm. It was also informed that parents are allowed to meet the teachers on any working day.

6. Role of parents in improving the performance of students and need to monitor the activities of students were discussed.

7. Grievance redressal mechanism and co-operation of parents in smooth running of college.

The parents were informed about the grievance redressal mechanism followed by the college. The parents were informed about the availability of complaint book/grievance book for recording the grievances/complaints. The parents were requested to go through the steps involved in the grievance redressal mechanism.

8. Any other point with the permission of the Chair.


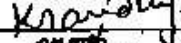



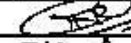
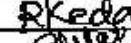


There was not a single point raised by any member so meeting concluded with vote of thanks.

9. Vote of thanks.



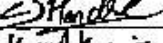
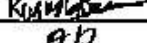


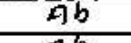



The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule.

The following members of the Committee have attended the PTA General Body meeting held on 28.09.2019.

**MEMBERS FROM FACULTY**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Belsare Swati	Chairman	
2	Dr. Kulkarni Sandhya	Co- Chairman	
3	Dr. Pentewar Ganesh	Secretary	
4	Dr. chincholikar Sanjeev	Member	
5	Dr. Jadhav Ajit	Member	
6	Dr. Baburdikar Rupali	Member	
7	Dr. Baravkar Pravln	Member	
8	Dr. Kedare Rahul	Member	
9	Mrs. Watwe Smita	Member	

**MEMBERS FROM PARENT**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Chitale Sharad ( 2015 MBBS batch)	Member	
2	Mr. Deodhar Suhas ( 2015 MBBS batch)	Member	
3	Mr. Hendre chandrakumar( 2016 MBBS batch)	Member	
4	Mr. Kurmi Kurush ( 2016 MBBS batch)	Member	
5	Dr. Muthiyar Sushil ( 2017 MBBS batch)	Member	
6	Mr. Jadhav Bhupendra ( 2017 MBBS batch))	Member	
7	Mr. Bhujbal Rangnath ( 2018 MBBS batch)	Member	
8	Mr. Bhalgat Santosh ( 2018 MBBS batch)	Member	
9	Dr. chaudhari Ashok ( 2019 MBBS batch)	Member	
10	Mr. Dhokale Manik ( 2019 MBBS batch)	Member	



**MIMER Medical College**  
**Dr. Bhausaheb Sardesai Talegaon General Hospital**  
**Talegaon Dabhade**

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**Minutes of Parent Teachers Association committee meeting held on 29.09.2018**

1. Welcome to the members of the PTA.

The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.

2. Information about the change of some members of the PTA Executive Body.

As MBBS batch 2013\_14 has completed their MBBS course two members resigned from their membership. Mr Bhujbal Rangnath and Mr. Bhalgat Santosh new two members were unanimously selected from newly admitted MBBS batch 2018\_19 new members of the PTA Committee were introduced to the members of the PTA

3. Academic activities Planned for the full academic year. First Term examinations and tests had been conducted for the Students of second and third MBBS. The details of performance and the attendance of the Students were informed to parent Individually in parent Teacher meeting conducted for II & III MBBS students and minutes of meeting of the same read out.

4. Role of parents in improving the performance of students and need to monitor the activities of students were discussed

5. Any other point with the permission of the Chair.

There was not a single point raised by any member so meeting concluded with vote of thanks

6. Vote of thanks.

The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule

The following members of the Committee have attended the PTA General Body meeting held on 29.09.2018.

**MEMBERS FROM FACULTY**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Belsare Swali	Chairman	
2	Dr. Kulkarni Sandhya	Co- Chairman	
3	Dr. Pentewar Ganesh	Secretary	
4	Dr. chincholikar Sanjeev	Member	
5	Dr. Jadhav Ajit	Member	
6	Dr. Baburdikar Rupali	Member	
7	Dr. Baravkar Pravin	Member	
8	Dr. Kedare Rahul	Member	
9	Mrs. Watve Smita	Member	

**MEMBERS FROM PARENT**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Samar Pawar (2014 MBBS Batch)	Member	
2	Mr. Mohan Ruke (2014 MBBS Batch)	Member	
3	Mr. Chitale Sharad (2015 MBBS Batch)	Member	
4	Mr. Deodhar Suhas (2015 MBBS Batch)	Member	
5	Mr. Hendre Chandrakumar (2016 MBBS Batch)	Member	
6	Mr. Kurmi Khurush (2016 MBBS Batch)	Member	
7	Dr. Muthiyar Sushil (2017 MBBS Batch)	Member	
8	Mr. Jadhav Bhupendra (2017 MBBS Batch)	Member	
9	Mr. Bhujbal Raghunath (2018 MBBS Batch)	Member	
10	Mr. Bhalgat Santosh (2018 MBBS Batch)	Member	



**MIMER Medical College**  
**Dr. Bhausahab Sardesai Talegaon General Hospital**  
**Talegaon Dabhade**

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**Minutes of Parent Teachers Association committee meeting held on 29.09.2017**

1. Welcome to the members of the PTA.

The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.

2. Information about the change of some members of the PTA Executive Body.

As MBBS batch 2012\_13 has completed their MBBS course, two parent members has resigned from their membership, so Dr. Muthiyar Sushil (2017 MBBS batch) and Mr. Jadhav Bhupendra (2017 MBBS batch) new two members were unanimously selected from newly admitted MBBS batch 2018\_19. new members of the PTA Committee were introduced to the members of the PTA

3. Academic activities Planned for the full academic year. First Term examinations and tests had been conducted for the Students of second and third MBBS. The details of performance and the attendance of the Students were Informed to parent individually in parent Teacher meeting conducted for II & III MBBS students and minutes of meeting of the same read out.

4. Any other point with the permission of the Chair.

There was not a single point raised by any member so meeting concluded with vote of thanks

5. Vote of thanks.

The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule

The following members of the Committee have attended the PTA General Body meeting held on 29.09.2017.

**MEMBERS FROM FACULTY**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Belsare Swati	Chairman	
2	Dr. Kulkarni Sandhya	Co- Chairman	
3	Dr. Pentewar Ganesh	Secretary	
4	Dr. chincholikar Sanjeev	Member	
5	Dr. Jadhav Ajit	Member	
6	Dr. Baburdikar Rupali	Member	
7	Dr. Baravkar Pravin	Member	
8	Dr. Kedare Rahul	Member	
9	Mrs. Watve Smita	Member	

**MEMBERS FROM PARENT**

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Rajendra Dhakne ( 2013 MBBS batch)	Member	
2	Mr. Gore Shridhar ( 2013 MBBS batch)	Member	
3	Mr. Samar Pawar ( 2014 MBBS batch)	Member	
4	Mr. Mohan Ruke ( 2014 MBBS batch)	Member	
5	Mr. Chitale Sharad ( 2015 MBBS batch)	Member	
6	Mr. Deodhar Suhas ( 2015 MBBS batch)	Member	
7	Mr. Hendre chandrakumar( 2016 MBBS batch)	Member	
8	Mr. Kurmi Kurush ( 2016 MBBS batch)	Member	
9	Dr. Muthiyar Sushil ( 2017 MBBS batch)	Member	
10	Mr. Jadhav Bhupendra ( 2017 MBBS batch)	Member	



## MIMER MEDICAL COLLEGE

### DR. BHAUSAHEB SARDESAI TALEGAON GENERAL HOSPITAL, TALEGAON (D)

#### MINUTES OF MEETING OF PARENTS TEACHERS ASSOCIATION committee

Parents Teachers Association meeting was held on 23 .09. 2016.

Following points were discussed in the meeting:

- The members were welcomed by the chairperson and warm greetings extended for the General Body meeting of the Parent Teachers Association.
- New members of the PTA Committee were introduced to the members of the PTA
- As per the feedback of parents of 1<sup>st</sup> MBBS students, few students and parents were concerned about hostel arrangements and possibility of ragging from senior students. College representatives were assured them about good hostel facility. They were also informed about anti-ragging committee which is actively working in the college.
- Parents were happy about the university results and contribution of the teachers.
- Parents were advised to encourage their wards to participate actively in research and extra-curricular activities.
- Concern about students' attendance, particularly III<sup>rd</sup> MBBS (Part I and II) students was raised. Parents were advised to have regular communication with their wards. Regular warnings were issued to the students with poor attendance.
- Faculty members raised concerns that few students were reluctant to wear uniform and college ID cards despite repeated warnings given to them. Parents agreed that the college rules must be followed by the students.
- Drinking water supply in hostels were supplied as per community medicine guidelines to ensure clean and potable water and water filters , coolers were cleaned regularly .
- Any other point with the permission of the Chair- There was not a single point raised by any member so meeting concluded with vote of thanks
- The chairperson proposed vote of thanks and appreciated parents for having come to the meeting from their busy schedule.

The following members of the Committee have attended the PTA General Body meeting held on  
23.09.2016.

MEMBERS FROM FACULTY

S.N.	Name of the Member	Designation in the Committee	Signature
1	Dr. Belsare Swati	Chairman	<i>[Signature]</i>
2	Dr. Kulkarni Sandhya	Co- Chairman	<i>[Signature]</i>
3	Dr. Pentewar Ganesh	Secretary	<i>[Signature]</i>
4	Dr. chincholikar Sanjeev	Member	<i>[Signature]</i>
5	Dr. Jadhav Ajit	Member	<i>[Signature]</i>
6	Dr. Baburdikar Rupali	Member	<i>[Signature]</i>
7	Dr. Baravkar Pravin	Member	<i>[Signature]</i>
8	Dr. Kedare Rahul	Member	<i>[Signature]</i>
9	Mrs. Watve Smita	Member	<i>[Signature]</i>

MEMBERS FROM PARENT

S.N.	Name of the Member	Designation in the Committee	Signature
1	Mr. Sutar Balkrushna ( 2012 MBBS batch)	Member	<i>[Signature]</i>
2	Mr. Gadhire Arun ( 2012 MBBS batch)	Member	<i>[Signature]</i>
3	Mr. Rajendra Dhakne ( 2013 MBBS batch)	Member	<i>[Signature]</i>
4	Mr. Gore Shridhar ( 2013 MBBS batch)	Member	<i>[Signature]</i>
5	Mr. Samar Pawar ( 2014 MBBS batch)	Member	<i>[Signature]</i>
6	Mr. Mohan Ruke ( 2014 MBBS batch)	Member	<i>[Signature]</i>
7	Mr. Chitale Sharad ( 2015 MBBS batch)	Member	<i>[Signature]</i>
8	Mr. Deodhar Suhas ( 2015 MBBS batch)	Member	<i>[Signature]</i>
9	Mr. Hendre chandrakumar ( 2016 MBBS batch)	Member	<i>[Signature]</i>
10	Mr. kurmi Kurush ( 2016 MBBS batch)	Member	<i>[Signature]</i>



Date- 01/01/2021

**MIMER MEDICAL COLLEGE TALEGAON**  
**DABHADE**

**CIRCULAR**

To,

Members of Maintenance/Condemnation Committee

There will be meeting of Maintenance/Condemnation committee on  
7<sup>th</sup> January 2021 at 2.30 pm in Library of Pathology Department.

All members kindly make it convenient to attend the same.

Dr.Smita Bhide

**Dr. Smita P. Bhide**  
Reg No. M.C. 73605  
Prof. & Head Dept. of Pathology  
MIMER Medical College  
Talegaon Dabhaide

## Maintenance/Condemnation Committee

Date- 07/01/2021

Venue – Library Pathology Department

Agenda –To Discuss new committee composition

- To decide proforma for condemnation of articles
- To decide working plan of the committee
- To check for maintenance of lecture halls

### Minutes of meeting-






- 1.Meeting to be conducted twice in a year or SOS.
- 2.Generate email id for condemnation committee as condemnation @mitmimer.com
- 3.Proforma for condemnation of articles prepared.
- 4.Flow chart of working plan made.
- 5.It was decided that at least 4 members of the committee should give approval for the condemnation of articles.
- 6.Verification of condemned articles will be done by Col Laxmanan ,Biomedical engineer along with  
Surgery & allied depts.- Dr. Sachin Naik ,Dr.Ashok Ohatkar  
Medicine & allied depts.-Dr. Sudeep Kumar  
Pre & Para Clinical depts.- Dr.Smita Bhide
- 7.UPS in histopathology Lab,Pathology lecture hall & CCL was replaced.
- 8.Fire extinguishers were fitted in college building.
- 9.Notice board painting work started.

*Bhide*  
7/1/21  
Dr. Smita P. Bhide  
Reg No. MMC 73605  
Prof. & Head Dept. of Pathology  
MIMER Medical College  
Talegaon Dhabhade

Date 07/01/2021

Condemnation Committee meeting

Following members were present for the meeting.

Dr. Smita Bhide	Chairman	
Col. Laxmanan	Secretary	
Dr. Sachin Naik	Member	
Dr. Ashok Ohatkar	Member	
Dr. Sudeep Kumar	Member	
Dr. Anita Kulkarni	Member	
Mrs Ratnamala Choudhari Mate	Member	



Jan 2020.

Maintenance meeting was held on 16 Jan 2020.

Following members were present -

- 1) Dr Eric D'souza Eric
- 2) Dr Derek D'souza Derek
- 3) Mrs Anjali Jayawant Ag
- 4) Dr Pravin Baravkar Pravin
- 5) Dr Vijay Kumar Pawar VPawar
- 6) Dr Deepali Avhad Drhad
- 7) Col. Laxman Laxman
- 8) Mrs Aniruddha Munde A
- 9) Mr Ravindra Shejwal RS
- 10) Mrs. Ashwini Gate Gate

The points discussed were as under:

On 9th Aug 2019, X-ray machine stabilizer board was burnt; repair work done by company engineer.

On 18th Sept 2019, short circuit to X-ray machine.

Repair was outsourced. Problem detected in HT transformer given for repair. Repair work done. To avoid such breakdowns, monitoring of voltage & stabilisers to be used.

Generator (380KV - DG set) failed on 23/9/19.

Company engineers repaired it & servicing, reprogramming & replacement of parts was done.

As per the requirement of LCD projector in PSM, Exam hall & Pathology Demo Room, new projectors were purchased & installed.

CCTV cameras were installed in OTs.


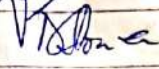
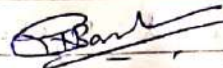

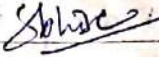





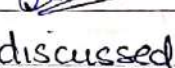
Vygon Plexygon Electro neuro stimulator was purchased for Anaesthesia Dept on 10/1/2020.



Jan 2019

Maintenance Committee meeting was held on 21-1-2019.

Following members were present:

- 1) Dr. Eric Dsouza 
- 2) Dr. Derek Dsouza 
- 3) Dr. Pravin Baravkar 
- 4) Mrs. Anjali Jayawant 
- 5) Dr. Swapnil Bhise 
- 6) Dr. Powar Vijaykumar 
- 7) Mrs. Deepali Avhad. 
- 8) Col. Laxmanan 
- 9) Mr. Aniruddha Munde 
- 10) Mr. Ravindra Shejwal 
- 11) Mrs. Ashwini Gate 

The following points were discussed in the meeting:

- Twenty one (Average) different instruments (eg. vertebra, C arm, X-ray machine, Tissue processor, Anaesthesia machine etc.) were repaired in house by biomedical engineer. Few of them were repaired by company engineer.
- 380 KVA D.G. set Generator had tripping problem on 10-10-2018. Control unit was replaced by AMC agency on 11-10-2018.
- For telephone & internet facility in the new hospital building, networking was required. It was completed in December 2018 for one wing.
- Details on preventive maintenance label on the equipments should be updated immediately if there is any change (eg. change of engineer, telephone number etc.).



- As per the requirement, 4 office cupboards were purchase for central store on 26-7-2018

- Athuja sound system was purchased for electrical dept. on 10-8-2018. It comprises 2 speakers, 1 amplifier machine and two sound boxes with stands.



29 Jan 2018

Meeting was held on 29-1-2018.

Following members were present:

- 1) Dr. Smita Pawar Smita
- 2) Mrs. Anjali Jaywant AC
- 3) Dr. Pravin N. Boravkar Pravin
- 4) Col. Laxmanan Laxmanan
- 5) Mrs. Deepali Avhad Avhad
- 6) Mr. Sonawane S/S
- 7) Mr. Shejwal Pawindga Shejwal
- 8) Mrs. Ashwini Gate Ashwini

The following points were discussed in the meeting:

- 1) Water purifier system should be installed in the central library for 24x7 supply of drinking water.
- 2) Curtains are required for central library reading room windows.
- 3) There was water shortage problem in the campus due to HP motor (12.5) breakdown on 20-7-2017. Stand by motor was used for six hours & existing motor was repaired.
- 4) Same HP motor had problem with starter on 8-9-2017. New starter was installed on urgent basis.
- 5) Firewall was renewed by ICT dept. on 3-1-2018, 3 year AMC done.
- 6) Advanced ventilator was purchased for paediatrics department on 22-8-2017.



July 2017

Meeting was held on 24/7/17

Following members were present:

- 1) Dr. Smita Pawar Sita
- 2) Mrs. Anjali Jaywant AJ
- 3) Dr. Pravin N. Basavkar Pravin
- 4) Col. Laxmanan Laxman
- 5) Ms. Deepali Arhad Arhad
- 6) Mr. Ravindra Shejwal RS
- 7) Mr. Sonawane SS
- 8) Mrs. Ashwini Gate Ashwini
- 9) Dr. Derek D'Souza Derek

Following points were discussed:

- Major breakdowns of following instruments were repaired
  - Ventilator
  - Defibrillator
  - Central O<sub>2</sub>
  - C-arm machine
  - Radiant warmer

- For fitness/recreational purpose, gym facility needs to be updated.

- Few <sup>glass</sup> window panes of Microbiology practical hall were broken during rains. Needs to be replaced at the earliest.

- Few computers in computer lab are slow due to viruses. To prevent this problem, antiviruses should be installed & renewed regularly.

- AMC's to be updated before expiry.

- As per requirement of pathology dept, NANOCYT-6-Rotar was purchased on 13-4-2017.



30 Jan 2017

Meeting was held on 30/1/17

Following members were present:

- 1) Dr. Smita Pawar Smita
- 2) Mrs. Anjali Jaywant AJ
- 3) Dr. Pravin N. Basavkar PNB
- 4) Col. Laxmen Laxmen
- 5) Mrs. Diipali Avhad DA
- 6) Mrs. Sonawane SS
- 7) Mrs. Ashwini Gate AG
- 8) Mr. Ravindra Shejwal RS

The following points were discussed in the meeting:

- For forthcoming sports activity in the annual gathering, sports material (for indoor & outdoor sports) should be made available.
- Electric department should frequently take sound and check all the electric points for proper functioning.
- Insufficient furniture in the library - Open book racks, Tables & chairs, Few of the existing furniture items require repair.
- Insecticide spraying was done in hostels on 14-10-2016.
- Solar panels installed on college building Terrace on 25<sup>th</sup> January 2017. Maintenance of these panels is with "Fourth Partner" company.
- There is requirement of NANOCT-6 Rotar in Pathology department.