Department of Paediatrics ACTIVITY REPORT

Sr. No	Name of the activity	New born care week
		15 th to 21 st November 2022
1	Organizing department/s	Paediatrics
2	Name of the Head of department/ Event in-charge	Dr. Eric Dsouza
3	Date & Time	15 th to 21 st November 2022
4	Venue / Place	Paediatric OPD corridor
5	E mail / Circular / Notification about the event (mentioning Date, time, venue, guest, speaker, faculty etc.)	Attached .,
6	Pamphlet (if any)	Attached
7	Total number of participants/beneficiaries	 ANC and PNC Mothers & their relatives OPD Patients & families
8	Attendance (if applicable)	NA
9	Faculty / Medical team	Dr. Mandar kale
		Dr. Shraddha Dubewar
10	Coloured geo-tagged photos (2 to 4)	Attached.
11	Brief summary of the event in around 100 words (purpose, conduct, feedback, impact, suggestions)	New born care week activity was celebrated between 15 th November to 21 st November 2022. Theme was Home care of New born in Urban Area. a) Hand wash pamphlets explaining how to wash hands was distributed among the ANC mothers and families.
		b) Pamphlet of Poem "जर का मी रडलोच नाही" explaining steps of Neonatal resuscitation in golden minutes management was prepared & were distributed to OBGY residents and medical interns.
		c) Under the care of - Home care of New born in Urban Area following videos of paediatricians explaining following topics were played in the corridor.
		1) नवजात शिश्ंचे तापमान नियंत्रण
		2) नवजात शिश्ंची देखभाल : समज -गैरसमज
		3)मातृ दुग्ध पेढी: नवजात शिशुंसाठी वरदान 4)नवजात शिशूंमधील धोक्याची लक्षणे.
		्रियान वास्याचा लक्षण
		Prof. & HOD Pept, of Pardiatrics MIMER Medical College Talegaon Dabhade

To

The Principal

MIMER Medical College & Dr BSTR Hospital

Subject: Permission to conduct activity

Respected Madam,

Seeking your kind permission and guidance for the conduct of an activity, the details of which are as follows -

No	Headings	Details	Remarks (by Principal)
1.	Organizing Department/ Committee	Pediatric Department	
2.	Activity planned (mention in details)	Video Presentation at OPD on screen	
3.	Occasion (if any)	Newborn care Week	
4.	Program/Schedule (if prepared)	10 am to 12 pm	
5.	Coordinator	Dr. Mandar Kale	
	Contact number:	9970375153	
	Email:	dr.mandar.kale@gmail.com	
6.	Date/dates of activity	19 th Nov 2022	
7.	Day	Saturday	
8.	Timings	10 am to 12 pm	
9.	Duration	1 day	
10.	Venue	OPD	
11.	Audience (students, faculty, patients etc.)	All OPD Patients & Relatives	
12.	Guests (if any)	-	
13.	In association with (if any)	-	
14.	Accreditation (MMC, professional body, NGO etc.)	-	

	REQUEST / REQUIREM	ENTS	
	Heading	Required (Yes/No) Details	Remarks (by Principal)
1.	Audio-Visual requirement	Yes	
2.	Projector (Presentation)	Yes	
3.	Tea/Coffee/Food required (specify number)	-	
4.	Photography	No	
5.	Videography	No	
6.	Online streaming	No	
7.	Print materials		
	Banner/ Flex	No	
	Pamphlet	No	
	Certificates	No	
	• Other	No	
8.	Rangoli	No	
9.	Transport (for guest)	No	
10.	Floral arrangements	No	
11.	Felicitation kit	No	
12.	Gifts or guest (Saplings, etc.)	No	
13.	Special requirement/s (if any)	No	
14.	Press Note	No	

Thanking You

Dr. Mandar kale

Assistant Professor

17/11/2022







